

Meeting Governing Body
Meeting Date: July 19, 2011

SUBJECT: The City of Manassas Park Department of Social Services (MPDSS) Advisory Board

ISSUE: Request to appoint Mrs. Theresa Polk as a member to the MPDSS Advisory Board

BACKGROUND

Every political jurisdiction in Virginia is required by state law to provide social services to their residents via a department. Each social services department has a corresponding Local Board of Social Services (LBSS) per the Code of Virginia 63.2.300. The LBSS provides guidance and oversight to the department of social services. The LBSS is either Administrative or Advisory and the local Governing Body appoints the membership.

DISCUSSION:

The LBSS for the City of Manassas Park is advisory and is composed of citizens from the community along with a representative from the Local Governing Body. In April of 2011, LBSS had one resignation, resulting in four members currently serving on the LBSS. Per the Code of Virginia 63.2.300, five is the minimum number of board members that should be appointed to the LBSS. The current members are: Ms. Jean Dellinger – Term expires April 2014, Ms. Maxine Coleman – Terms expires July 2014, Mrs. Patricia Rhodes – Term expires September, 2011 and Mr. William Treuting – Terms coincides with his appointment to the City of Manassas Park Governing Body

Mrs. Theresa Polk was contacted regarding her willingness to serve on the LBSS. Mrs. Polk graciously agreed to serve, pending a recommendation by the LBSS and an approval by the Governing Body. Mrs. Polk resides 9229 Arnie Court, Manassas Park, Virginia.

Mrs. Polk has a long standing relationship with MPDSS based on many collaborative activities between the MPDSS and the City of Manassas Park Community Center, where she was employed a little over 16 years. Mrs. Polk is also a native of the City of Manassas Park and therefore, has a wealth of knowledge of the needs of the citizens of Manassas Park.

Mrs. Polk resume is on file with the MPDSS.

ALTERNATIVES:

Mrs. Polk's appointment to the MPDSS Advisory Board would bring a wealth of knowledge and experience that would be used to foster the goals of the MPDSS. The alternative would be that the Board would miss the opportunity to benefit from Mrs. Polk's knowledge, skills, and abilities and the Board would operate with less than the minimum membership requirement of the Code of Virginia.

RECOMENDATIONS:

Request that the City of Manassas Park Governing Body appoint Mrs. Theresa Polk to the City of Manassas Park Department of Social Services Advisory Board for an initial one year term to expire July 2012.

Prepared by: Addie R. Whitaker, Director, MPDSS ^{AW} Date 7/11/2011
Reviewed by: _____ Date _____
Approved by City Attorney: _____ Date _____
Approved by City Manager: _____ Date _____