

OFFICIAL MINUTES OF THE REGULAR MEETING OF THE MANASSAS PARK GOVERNING BODY HELD ON TUESDAY, APRIL 5, 2011 AT 7:00 PM AT MANASSAS PARK CITY HALL, ONE PARK CENTER COURT, MANASSAS PARK, VIRGINIA

1. Roll Call: Frank Jones, Mayor
Bryan E. Polk, Vice Mayor
Keith Miller
William J. Treuting, Jr.
Suhas Naddoni
Preston Banks
Brian Leeper

Absent: None

Staff Present: Lana A Conner, City Clerk
James Zumwalt, City Manager
Dean Crowhurst, City Attorney

1. Approval of Agenda

MOTION: Councilmember Polk moved to approve Agenda with the following changes: Item 13 2012 Water & Sewer Enterprise Fund Budget removed. Item 15 No closed meeting required.

SECOND: Councilmember Miller

VOTE: Unanimously passed

2. Moment of Silence/Pledge of Allegiance: Councilmember Polk

3. Citizen Time: There were no citizens wishing to address the Governing Body.

3a. Child Hunger Presentation:

Councilmember Naddoni: Copy of the presentation made part of the record. Nearly 1 in 4 kids in American doesn't know where their next meal is coming from. Hunger is a reality in America, one that more children face every day. Food is their chance for a better tomorrow and a strong foundation for the future. Research indicates that even mild under-nutrition experienced by young children during critical periods of growth impacts their behavior, school performance, and cognitive development. 20.5 million children depend on free or reduced price school meals. ConAgra Foods Foundation is leading the charge to raise awareness of child hunger in America, but can only do it with the support of dedicated volunteers, communities and organization that join in this fight. Councilmember Naddoni is working to bring this program to Virginia and will be bringing more information back to the City.

3b. Proclamation: April Organ Donation Month:

MOTION: Councilmember Treuting moved to proclaim April 2011 as Organ Donation Month.

SECOND: Councilmember Miller

John Ogden accepted the Proclamation.

VOTE: Unanimously passed

3c. Resolution _____: Child Abuse Prevention Month: Addie Whitaker, Social Services Advisory Board:

MOTION: Councilmember Miller moved to approve Resolution proclaiming April as Child Abuse Prevention Month.

SECOND: Councilmember Treuting

Ms. Whitaker thanked Councilmember Naddoni for the presentation he made on child hunger and stated this relates to this Resolution. The Mayor stated the citizens should not be slow in calling Social Services when they need help for their family especially during these economic times. Ms. Whitaker stated that with the cooperation of public works, they are going to hang a banner at city hall relating to this issue.

VOTE: Unanimously passed

4. Presentations:

The City Manager stated he was pleasantly surprised when he came to the city and the city had a recognition program already in place. He was not able to get this program at the last two places he worked. When he walked in he was blessed with having a talented employee working for him. He asked Maggie Kain to present these awards.

4a. 2010 Employee of the Year Award: The employee and team of the year program is a peer recognition program. Managers recognize their good and best of their employees. But, stellar employees are recognized by their colleagues. This is why Manassas Park's Program is special. Employees are nominated by their peers. Nominees for Employee of the Year need recognition as well, since they also are stellar in the eyes of their co-workers:

Nominees are:

Julia Drake, City Manager Office
Laura Coughanour – Public Works
Jacqueline Prescod-Social Services
Patty Trimble-Treasurer's Office
Delinda Wigington-Water Billing
Ron Winder-Police

Employee of the Year: Julia Drake: Business Operations Manager.

Maggie Kain, Human Resources Director: There is never a second chance to make a first impression. Julia made a positive first impression on me before I came to work for the City. She was highly professional. Julia Drake is the Employee of the year for 2010 nominations and a majority of votes by a team made up of previous winners. Nominations cited Julia's contributions using the following comments:

She continually volunteers to take on additional work and additional responsibilities. She volunteered and organized the City Hall cleanup & paint party, physically working more than all of us. (Maggie Kain personally liked her accent well). The result is a cleaner, nicer environment for city hall employees-a real morale boost. She also volunteered to help coordinate the employee holiday luncheon, even volunteering to stay behind so that others could attend. Her work ethic is second to none-which is a direct reflection on the city.

4b. 2010 TEAM OF THE YEAR Stormwater Assessment Implementation Team
There were two teams nominated:

1. Fire/Rescue B-Shift and Police Department Personnel: Department Personnel successfully rescued a man whose hand and arm were in serious jeopardy of amputation by a dough extrusion machine. The team members were EMS: Lt. Thomas Oliver, Sgt. Joseph Neiberger, and Lindsey Blasius. Fire: Gregory Richards, John Pearre and Shane Wood. Police Department: Major Dean Goodwin, Officers Matthew LeClair, Derek Solomon, and Brian Sproule

2. Stormwater Assessment Implementation Team

The stormwater assessment implementation team was selected by previous winning-team members. With the Governing Body's adoption of a stormwater program, the timeline to establish and bill assessments was very short. In July 2010, there were preliminary plans to bill in December. Real Estate bills needed to be at the printers in mid-October for December deadline. In September rate calculations were completed including prorations. A public hearing was held on October 5, 2010. Governing Body adopts the ordinance October 19, 2010. This left three days to get data posted to the Treasurer's office and then to the printers. Every person on this team worked diligently to ensure that the city was able to begin its billing in order to generate revenues needed to do the stormwater project, with a very short window of opportunity and many obstacles. The team was Laura Coughanour, Winnie O'Neal, Aaron Root, Shelia Rohland, Richard Sanderson, Shelia Rohland, Richard Sanderson, Karen Spence, and Debbie Wood

5. Manassas Park City Schools: FY2012 Budget Presentation:

Michael Wine, Chairman, Dr. Bruce McDade, Superintendent of Schools, and Kelly Krista, Finance Director made the budget presentation. School Board Present: Michael Wine, Ron Gill, Rachel Kirkland, and Patricia Rhodes
Copy of presentation made part of the record.
Dr. McDade and Calvin O'Dell, Building Department gave the Governing Body and Schools a short briefing on plans to get funding from VDOT to build a trail or sidewalk to connect Manassas Drive with the middle school.

6. Northern Virginia Community College:

6a. Presentation: Made part of the record. Hong Xu City Representative on Northern Virginia Community College Board was present and gave a brief overview of the college.

6b. Appointment Hong Xu: Northern Virginia Community College: Four years

MOTION: Councilmember Treuting moved to appoint Hong Xu to a four year term.
SECOND: Councilmember Naddoni
VOTE: Unanimously passed

7. Manassas Park Fire Department

7a. 2010 Annual Report: Chief John O'Neal:

Copy of the annual report was given to the Governing Body. There was an increase in overall call volume. First Arrival time for 90% of emergency calls was six minutes and 33 seconds. Fire loss was down in the city for a four year low which they are proud of.

7b. Report on 9-11 Consolidation with Prince William County and Payment \$86,217.00 from September 2010-June 2011:

Chief O'Neal stated the consolidation has worked very well and the department is very pleased with the results. Persons calling with an emergency now get pre-arrival instructions depending on the emergency. One dispatcher will dispatch the call while a second dispatcher stays on the phone giving the pre-arrival instructions. It has reduced the department call processing time.

MOTION: Councilmember Naddoni moved to approve payment in the amount of \$86,217.00 as presented.
SECOND: Councilmember Leeper
VOTE: Unanimously passed

**8. Recognition of Chief John O'Neal: Social Services Advisory Board:
Director of Social Services: Addie Whitaker:**

She thanked John O'Neal for his services to this Board. Maxine Coleman, Chairman of SSAB, presented Chief O'Neal with a certificate for serving the city on this Board. Ms. Patricia Rhodes, member of Advisory Board, was also present. The Director stated that they are looking for citizens to serve on this Board.

9. Consent Agenda

- 9a. Minutes: March 15, 2011
- 9b. Ordinance _____: Surplus Equipment
- 9c. Approval of Fourth Quarter appropriations: 2011
 - General \$8,423,173
 - Enterprise Fund \$1,534,075
 - Bull Run ASAP \$ 310,250
- 9d. Approval of Fourth Quarter Appropriation: 2011: Schools
 - School Operating Fund \$7,760,088
 - Food Service Fund \$ 434,533
 - Medical Trust Fund \$ 1,497
- 9e. Resignation: Art Rivers: Piedmont CAP
- 9f. Appointment Addie Whitaker: Piedmont CAP

MOTION: Councilmember Naddoni moved to approve Consent Agenda as presented.

SECOND: Councilmember Treuting

VOTE ROLL CALL: Unanimously passed

10. Contract: Taxing Authority Consulting Services (TACS): Collection of Taxes Due: Winnie O'Neal, Treasurer and City Attorney: Legal Services Agreement:

Jeffrey Scharf, TACS, was present to answer any questions. City hereby assigns to TACS for collection accounts aged at least six (6) months or more from the due date of said account. TACS shall have full authority to perform all acts necessary to effect the collection of the accounts (the "Collection Services"), and is authorized to receive payments made on the accounts and to endorse City's name on any checks or other negotiable instruments that may be received in payment on the accounts; to arrange for payments under such terms as TACS deems appropriate for any account; to commence a lawsuit on behalf of City (if separately agreed) and to use all other necessary legal proceedings for the recovery of the accounts; and/or place information regarding the accounts with one or more credit bureaus. Accounts to be remitted for collection may include:

Personal property taxes, Business license taxes, Machinery & Tools tax, Parking tickets, Real property taxes; Meals tax and other custodial taxes; and other amounts that may be due to City.

City acknowledges that the Collection Services will be performed by TACS as its attorney and that such work constitutes an attorney-client relationship. TACS shall use any and all legal means available to locate and engage debtors to pay the entire amount of their outstanding accounts owed to City. TACS shall provide notice and obtain prior approval from City prior to filing any lawsuit. TACS may not settle any account for less than the full amount owed, unless otherwise directed in writing by City. TACS shall accept electronic account referrals from City and referrals that require manual input into the TACS' collection system. Accounts sent electronically will be in a mutually acceptable format by tape, diskette or via e-mail or secure ftp. TACS shall insure that its collection system for processing accounts and its reports are compatible with the City method of account referral and necessary accounting.

Mr. Scharf stated that Virginia law provides many tools to the Treasurer to collect unpaid taxes. This is all their firm does. They represent government entities. This would be at no cost to the locality if you adopt the ordinance he is requesting. They can take delinquent taxpayers to court and get a judgment but that would be a last resort through Treasurer's office. The City Attorney and City Treasurer recommend approval.

MOTION: Councilmember Naddoni moved to approve recommendation of Staff and approve contract with TACS in support of collection of taxes pending final review by City Attorney.

SECOND: Councilmember Treuting

Councilmember Naddoni wanted to know how much collection we were talking about. She stated they wrote off close to \$100,000 last year plus penalty and interest. The Treasurer stated they would like to start working on those taxes that would be written off after statute of limitations which is a six year time frame. She will forward the collection amount to Councilmember Naddoni.

VOTE ROLL CALL: Unanimously passed

Mr. Scharf is recommending that the City amend their ordinance to provide that any collection fees to be passed on to the debtors. The Treasurer stated that waiting two weeks will not have an adverse affect on collections because they do not start the write off process until end of the year. The City Attorney will bring an ordinance back to the April 19, 2011 meeting.

11. Unfinished Business

11a. Waterpark Summer Concessions: Catherine Morretta: Parks & Recreation Director:

A solicitation was advertised in January. Due to insufficient response the Department requested, and the Governing Body authorized, an additional period of advertisement for the solicitation. Two bids were received by the Department. One was from Ledo's Pizza located off Liberia Avenue in the City of Manassas and the other was received from Clarke's Grill located off Andrew Drive in Manassas Park. After reviewing the submittals, the department believes that the bid should be awarded to Clarke's Grill. Both of the submittals were competitive and submitted with all the necessary attachments and appropriate documentation.

The department has determined that the bid submitted by Clarks provides more experience in the type concession environment and the menu was a stronger submittal. Staff is asking that Governing Body authorize the Department to execute a contract with Clarke's Grill to provide Concession Services at Signal Bay Water Park for the summer 2011 season. This would allow the continuation of a successful operation and continues to provide uninterrupted service to the citizens.

MOTION: Councilmember Miller moved to accept recommendation of Staff and award the bid for Waterpark Summer Concessions to Clarke's Grill pending final review by City Attorney and authorize the Mayor or Vice Mayor in his absence to sign the contract.

SECOND: Councilmember Banks

Councilmember Miller stated he was glad to see that a business in the city was awarded this contract and they are looking forward to serving the city. Councilmember Polk knows that both of these businesses do a good job and either one of them would have served the city well.

VOTE: Unanimously passed

12. New Business

12a. Fourth of July Fireworks Contract: Catherine Morretta, Parks & Recreation Director and Mark Joyner, Fire Marshal:

Until today, staff's intention was to recommend that, unless the Council wanted to cut \$28,000 from the FY2012 budget for budget-balancing financial reasons, we sign the fireworks contract and move the event back to Signal Hill Park. Yesterday Fire Marshal Mark Joyner attended a day long training session on new state-wide requirements for fireworks shows. The new rules will make shows safer, but they are also likely to make the shows more expensive and to create additional ways for the City to be held liable if something goes wrong. The shifting of this risk and the uncertainty of how vendors will be able to respond to these new demands only further complicates the decision making process. These laws are meant to greatly reduce the occurrence of property damage, injury or even death as a result of the implementation of firework shows and displays. Although an annual favorite, this event is not without significant risk for the City.

Although any fireworks firm hired will promise to put on a safe show, Staff will not know how skilled their team is and how well they have set up the mortars until the day of the show.

Over the last few years several local governments have experienced serious problems with fireworks displays. Last year both Manassas Park and the City of Manassas had brushfires caused by their fireworks display. Weighing this new information Mark Joyner, Catherine Morretta and City Manager recommend the city not put on a fireworks display this Fourth of July and instead host some other sort of Community celebration.

The Statewide Fire Prevention Code requires that the operator will have to be licensed through the State Fire Marshals office but at this time, they are not prepared for the testing process. This contractor has applied for a license but next year no contractor can shoot off fireworks without that license. The city will not let anyone shoot off the fireworks without satisfying all of the code and the requirements necessary.

Signal Hill Park: Currently they have increased the distance from one inch to equal 100 feet. The city has six inch shells so the display would have to have a 600 feet minimum distance from the spectators. Last year's requirement was 420 feet which would bring the distance right up to the road. This year based on the new requirements we are required to have 100 feet per six inches. We have 600 feet that we have to maintain. That will bring the display area almost to the playground area to where there will be no spectators allowed based on current contract. The pavilion is normally leased, city has emergency vehicles, and viewers like to watch fireworks from the pool area and from the road.

The city would have to make it very clear to the spectators this year that they can only sit in certain blocked off areas. Would the city have to put up snow fencing across the field? How far in advance would you have to announce to the spectators that they have to move back beyond that area? You have people coming into the park for picnics and things like that at different times in the afternoon. How will you handle that? This would require more staffing and planning to make sure this can be done safely.

The Fire Marshal stated he has given Governing Body spectator distance but we still have fallout from the fireworks. You can also have shrapnel coming down. The fallout is more serious if you have winds. If you have 20mph winds, they cannot launch the fireworks. He has concerns about moving it closer to the tree line because there are private residences close by.

The city must determine where they will set the vendors up so they will not be affected by the fireworks display.

The Mayor stated even if it is the northeastern corner of the western most field, you have 150 feet or more. The Fire Marshal stated their concern was they are getting closer to two sets of tree lines. They are getting into some fall out area. They may have a difficult time controlling those areas. Ms. Morretta stated they have had brush on fire which is the nature of this business. The issue is moving the spectator line. The first lot at Signal Hill is closed to pedestrian and vehicular traffic. They will only have about 70 parking spaces left in the Park. The department is losing an additional two-thirds of that park for a mass event of up to 10,000 people which creates a large impact on this event. They can open up the area across from Signal Hill (up to 150 vehicles) for parking weather permitting. The Mayor stated they would have to provide some type of remote parking (school or VRE parking lot) for the citizens to get them to the Park.

Ms. Morretta stated they can handle this event but they wanted the Governing Body to be aware of the risks involved and constraints they have to work with especially with the new state requirements. The Fire Marshal stated the layout they have proposed is the optional area for safety according to our vendors but the state code is increasing that distance from the spectators based on case history and previous incidents. Every year, the fire department will have staff on duty dedicated to the fireworks events.

Councilmember Treuting asked if they could reduce the size of the shells to give more space for citizen to view the event. Ms. Morretta stated they can go back to the vendor and ask them to reduce the shell size. They order the bigger shells because they tend to clear the tree line where the smaller ones do not.

The Mayor stated from a safety perspective unless we have a real odd wind, it will make it safer from the crowd perspective moving it further to the northwest. The Fire Marshal stated that is true. The Fire Marshal stated the field was selected because of their flat surface.

Fairfax County has 18 shows, Manassas has 1 show, and Prince William County has 3 shows. The closest fireworks to the city are at Osbourn High School in City of Manassas. The city use to hold the fireworks at Costello Park but because of the number of people and the clearance requirement for setting off fireworks, there was not enough room.

Ms. Morretta stated she had talked with the vendor and they are aware of the new regulations and have submitted their application to be licensed through the State Fire Marshals office.

The Mayor stated another option would be to close Signal Hill have the fireworks display at Signal Hill Park and the rest of the festivities at City Center. That did not go over well last year and it was not well received. Some Councilmember's did not want to do that this year.

MOTION: Councilmember Miller moved to hold the fireworks display as the city had done in the past and approve contract renewal to Pyro-Engineering, Inc. in the amount of \$15,000.00. Additional, authorize deposit of \$7,500.00 payable in fiscal year 2010 with the balance to be paid at the time services are rendered to the city July 4, 2011.

SECOND: Councilmember Treuting

Councilmember Polk stated this vote is against the recommendation of Public Safety and Parks & Recreation Staff but he is confident that they will take necessary precautions as always to hold a safe event.

VOTE ROLL CALL: Yes: Miller, Treuting, Banks, Leeper, Naddoni, Polk, Jones

12b. Local Choice Renewal: Maggie Kain: Director of Human Resources

Renewal of Health Insurance Program for City employees through The Local Choice (TLC) for the fiscal year beginning July 1, 2011 through June 30, 2012. The City of Manassas Park participates in the State's health benefits program, as promulgated in Chapter 20, of the State of Virginia Administrative Code. The Local Choice has presented to the City its Plan for FY 2011-2012.

In addition to authorizing renewal of our health insurance contract with the State program, this agenda item incorporates two changes:

Change 1: In reviewing the renewal, we find that the City is out of compliance with the required distribution of premium cost for the "Employee Single" Coverage under the Anthem 250 and the Kaiser Plans. The City's distribution for the current and previous two fiscal years for the Employee coverage has been 79% City and 21% Employee. TLC requires that the local government pay at least 80% of the Employee's health premium.

No alternative but for the City to subsidize an additional one percent of the employee's Single premium. Increase the City's portion of the "Employee Single" premium to comply with the State's Local Choice requirement of a minimum of 80%-20% distribution.

Cost: \$5,112.00 to the City for 42 Anthem and 12 Kaiser Employees @ \$7.00 each per month. Employees with Anthem 250 Single coverage will see a savings of \$4.00 per month in premium.

Change #2: For Plan Year 2012, The TLC offers the same benefits as currently in place, with the only change being an increase to the premium for the Kaiser Permanente choice. Premiums are increasing by total of \$8,280.00 per year for 18 participating employees. Consider two alternatives for funding the Kaiser increase to Employee, Dual and Family coverage plans.

Alternative A: Pass through the Dependent coverage premium increase costs of Kaiser to 12 employees with Dual or Family coverage at the same cost-sharing as Anthem 250 distribution (20%/80% for Single; 33%/67% for Dual; 36%/65% Family). Cost to City \$5,904.00.

Plan Year 2012 Premium Costs ((EE = Employee))

KAISER	EE Share	%	City Share	%	Total Monthly Premium
Single	\$108.00	0.20*	\$431.00	0.80*	\$539.00
Dual	328.00	0.33	665.00	0.67	993.00
Family	521.00	0.36	927.00	0.64	1,448.00

Alternative B: City Absorbs entire Kaiser Increase for FY 2012: Cost to City: \$8,280.00
Recommendation:

A. Alternative A: Pass through the cost of Kaiser Premium increase to employees at the existing cost-sharing splits. Reasons for this are: (1) that employees themselves choose the benefits plan in which they participate; (2) a precedent has established that employees participate in the cost-sharing of their health insurance premiums; (3) The City's financial constraints anticipated in FY 2012 requires prudence in its decision-making. Cost to City: \$5,904.00. (Of this amount, \$3,908 is General Fund cost reported in the City Manager's Budget Letter.

B. Authorize the City Manager to sign the renewal of the Employee Health Benefits Plan with The Local Choice for the Plan Year beginning July 1, 2011, and ending June 30, 2012.

MOTION: Councilmember Treuting moved to approve renewal of the Employee Health Benefits Plan with The Local Choice for the Plan Year beginning July 1, 2011, and ending June 30, 2012, and authorize the City Manager to sign the agreement as recommended by Staff.

SECOND: Councilmember Miller

VOTE ROLL CALL: Unanimously passed

13. 2012 Water & Sewer Enterprise Fund Budget: James Zumwalt, City Manager and Jay Johnson, Director of Public Works: Removed from agenda

14. City Manager Report: James Zumwalt

14a. Discussion; Director Residency Requirement:

In 2009, City Manager Payton signed a rule that stated department head will reside in the City when hired. Over this period this has not been consistently applied across the board. He stated he does not know the reasoning behind that. He thinks we have been following the rule that we look at our candidates and pick the best candidate. If the best candidate is someone that has to move anyway to get here; then they will be told they must move into the city. If our best candidate is someone who already has a home and might suffer a major personal loss if they had to sell and move would probably not take the job. The City Manager is asking for guidance on this issue.

Councilmember Treuting stated he thought the preference would be if someone moves from out of town they must move in the city but if we are getting someone from Northern Virginia who has an established residence and with the economy that would make them at a financial disadvantage, does not see requiring them to move into the city that critical.

Mayor Jones agreed with Councilmember Treuting but his concern is having someone who lives a significant number of miles away. In an emergency response situation, he does not want the Fire Chief to have to travel an hour or more to get to the city especially with traffic the way that it is in this area.

Councilmember Leeper agreed with Councilmember Treuting but wanted to see a distance limit.

Councilmember Polk agrees with Councilmember Treuting but if they have to move anyway, they must move into the city. If they are within a radius they can stay where they live but they cannot move from outside the radius inside the radius but outside the city.

Councilmember Miller wanted to know about the radius and if we have to define it. The Mayor stated you need to be upfront about what the rules are for this position.

The Mayor stated he is looking at a reasonable commute of half hour to forty five minutes depending on the time of day. The reasonable yard stick for measuring time would be 8am-4pm.

This would be the person's primary residence and not a condo somewhere outside Virginia, or a second home a great distance away.

Councilmember Naddoni wants the directors and above to reside in the city. If they live in the city they have a vested interest in it.

MOTION: Councilmember Naddoni moved that city manager and all department heads are required to be a resident of Manassas Park from this point forward and that existing staff would be grandfathered and they would have 90 days to move into the city.

SECOND: Councilmember Banks

YES: Naddoni, Banks

No: Leeper, Miller, Polk, Treuting, Jones

MOTION: Councilmember Polk moved that if a perspective candidate lives outside of the city and outside a 30 minute commuting distance the person would be required if they are going to move into the city. If they are inside that 30 minute commute (8:00am-4:00pm) they would not necessarily be required to move into the city but if they are going to move either way the move has to be into the city as a primary residence. This policy would be for persons hired moving forward.

SECOND:

Councilmember Treuting stated 8am-4pm barely gets you to Centreville in the afternoon because of traffic. He thinks it should be 30 mile radius. Councilmember Miller stated your mileage is more concrete than traffic. They all deal with traffic and it takes a good 30 minutes to get to Centreville. He would like mileage over time. Councilmember Naddoni stated that 30 miles is Arlington next to Washington D.C.

The Mayor stated the direction from the Governing Body is that this is not an absolute but a general discussion that if the person is a local candidate and would be at a disadvantage by being forced to relocate; let the City Manager decide what is a reasonable commute based on the nature of the job. Councilmember Naddoni reiterated that all directors should be residents of the City.

The City Attorney stated one of the things you could do would be to tell the director candidate that you will not give moving expenses unless they relocate to the City.

The City Manager stated this conversation give staff time to start the recruitment and have some guidance.

- 15. Closed Meeting State Code of Virginia Freedom of Information Act: Section 2.2-3711a of the Code of Virginia: No meeting scheduled**
- 16. Return to Open Session**
- 17. Certification & Action out of Closed Meeting if Necessary**
- 18. Adjournment at 9:50 pm.**

The Mayor closed the meeting at 9:40 pm.

Approved April 19, 2011

Frank Jones, Mayor

Lana A Conner, City Clerk