

CITIZEN SERVICES

COLLEGES AND UNIVERSITIES

Several major schools of higher education are located in close proximity to the City of Manassas Park. For a complete listing of schools please visit the Yellow Pages.

Northern Virginia Community College - is a two year, state-supported regional college with five campus locations in this area with the nearest one in Manassas. For additional information, please call the college at 703-257-6600 (V/TDD 703-368-3748), view their web site at www.nvcc.edu, or visit the college at 6901 Sudley Road, Manassas, VA, 20109.

George Mason University - is located in nearby Fairfax County and currently serves over 28,000 students offering undergraduate and graduate degree programs in many fields. The university welcomes citizen use of its cultural and recreational facilities. For additional information, please call 703-993-1000 (TDD 703-993-1002), view their web site at www.gmu.edu, or visit the university at 4400 University Drive, Fairfax, VA 22030.

Strayer University, Manassas Campus – is located just off I-66 Route 234, in the Battlefield Business Park. Undergraduate and graduate programs in high-demand fields such as accounting, business, education, health services administration, information systems, and public administration are available at this campus. For additional information, please call the college at 703-330-8400, view their web site at <http://www.strayer.edu/manassas>, or visit the college at 9990 Battlevue Parkway, Manassas, VA 20109.

COMMUNICATION SERVICES

Cable Television

The cable television system for the City of Manassas Park is offered by both Comcast Cable and Verizon Fios. For information about the availability of services or programming visit their web sites at www.comcast.com or www.verizon.com or call Comcast Cable at 703-368-4227 or Verizon at 703-954-6222.

Internet Access

Internet access is currently available through both Comcast Cable and Verizon. For information about the availability of services or programming visit their web sites at www.comcast.com or www.verizon.com or call Comcast Cable at 703-368-4227 or Verizon at 703-954-6222. In addition, there are a number of dial up service providers available. Please consult the yellow pages for a complete listing of providers.

Telephone Service

Telephone service is currently available through both Comcast Cable and Verizon. For information about telephone service visit their web sites at www.comcast.com or www.verizon.com or call Comcast Cable at 703-368-4227 or Verizon at 703-954-6222.

DAY CARE AND CHILD CARE PROGRAMS

Manassas Park's Parks and Recreation Department sponsors a pre-school program for children ages three through five. There is also an Extended Care Program available for children in kindergarten through sixth grade. This is a licensed low-cost program for afterschool and full-day summer care. For more information about these programs please call the Department of Parks and Recreation at 703-335-8870.

There are also a number of private Day Care Centers available. For a complete listing please consult the Yellow Pages.

DISABILITY SERVICES

A number of programs are available which provide services for city residents with disabilities. These programs are available through the City of Manassas Park Schools and State of Virginia agencies. Services are available to individuals between the ages of 18 to 59 who are deemed disabled by a qualified medical professional, Community Services Board and/or the Social Security Administration. Additional services are also available through arrangements made by the City with Prince William County agencies. For more information please call the Manassas Park Department of Social Services at 703-335-8898 or 1-800-552-2131 for the hearing impaired.

Parking permits for persons with disabilities are available from the Virginia Department of Motor Vehicles (DMV). For more information visit the DMV office located at 9800 Godwin Drive in Manassas, call the DMV at 1-866-DMVLINe or visit their web site at <http://www.dmv.state.va.us/>.

EMPLOYMENT

A listing of current employment opportunities with the City of Manassas Park and an online employment application are available on the Manassas Park web site at: http://www.cityofmanassaspark.us/Public_Documents/ManassasParkVA_Employment/

For further information about possible current job opportunities with the City of Manassas Park please call Human Resources at 703-257-2625. The city is an equal opportunity employer.

In addition, the Virginia Employment Commission (VEC) provides easy access to workforce services for local businesses, employers and citizens, job opportunities, and labor market information in the Commonwealth of Virginia. For more information please visit their web site at www.vec.virginia.gov. There are two offices located near Manassas Park:

Prince William VEC
13370 Minnieville Road
Woodbridge, VA 22192
Phone: 703-897-0407
Fax: 703-897-0440

Fairfax VEC
13135 Lee Jackson Memorial Highway
Fairfax, VA 22033-1907
Phone: 703-803-0000
Fax: 703-803-0042

The VEC Workforce Centers are generally open weekdays from 8:30 A.M. to 4:30 P.M.

EXTENSION SERVICES

The Prince William Extension Services is a public educational agency operated under cooperative sponsorship of The City of Manassas Park, Manassas, and Prince William County, Virginia Polytechnic Institute and State University, and the United States Department of Agriculture. This agency offers a wide variety of services to the residents of Manassas Park. These services include soil analysis; guidance on family nutrition, weight control and health habits; parenting classes; budget counseling; advise on plant and lawn maintenance; identification of insects and plant diseases and assistance to 4-H clubs.

There is no charge for most of the services listed above. The office is located at 8033 Ashton Avenue, Suite 105, Manassas. For more information visit their web site at <http://offices.ext.vt.edu/view.cfm?webname=prince.william> or call 703-792-6289.

HEALTH AND MEDICAL SERVICES & FACILITIES

General Health Services

The City of Manassas Park provides general health services for its residents through an agreement with Prince William County Health Department. These services include educational programs, enforcement of state and local health regulations, environmental health services, school health programs and specialized clinics.

Services are provided by the Health Department at the following locations:

Environmental Health Department

8470 Kao Circle
Manassas, VA 20110
Phone: 703-792-6310
Fax: 703-257-5138

Smoketown Clinic

13792 Smoketown Road
Woodbridge, VA 22192
Phone: 703-792-7300
Fax: 703-792-7311

Manassas Clinic (includes Vital Records)

9301 Lee Avenue
Manassas, VA 20110
Phone: 703-792-6300
Fax: 703-792-6338

Sudley North Clinic (WIC and Women's Clinic)

7751 Ashton Avenue
Manassas, VA 20109
Phone: 703-792-4700
Fax: 703-792-4743

The Health Department offers a wide variety of health services to city residents including teen and women's wellness including gynecological checkups and pap smears, confidential and anonymous HIV testing and counseling, immunizations including overseas travel immunizations, animal bites-rabies prevention, environmental complaints and urban issues, health hazards and vital records. This is only a sampling of the many services offered. To find more information visit <http://www.pwcgov.org/default.aspx?topic=040028> or call one of the offices listed above. The Health Department business hours are from 8:00 A.M. to 4:30 P.M.

Helpline

Helpline is operated by ACTS and provides the residents of the Prince William area, including Manassas Park, with 24-hour a day information and referral service, as well as an anonymous, confidential listening and crisis intervention services. To contact ACTS Helpline call 703-368-4141.

Manassas Park Department of Social Services also offers information and referral services and is available to Manassas Park families in crisis. For more information please call 703-335-8898 Monday through Friday from 8:30 A.M. to 5:00 P.M.

Hospitals

Prince William Hospital - is located at 8700 Sudley Road in Manassas. The facility is a 170-bed, not-for-profit hospital. Services include a 24 hour emergency department and complete in-patient and out-patient medical facilities and services. The hospital also has a Psychiatric Department and an Alcoholism Treatment Center. For more information visit their web site at <http://www.pwhs.org/> or call 703-369-8000. To find a physician call their Physician Referral Line at 703-530-WELL.

Inova Fairfax Hospital - is also located nearby at 3300 Gallows Road, Falls Church, Virginia. This hospital is a not-for-profit health care system, and is located on the same campus as Inova Fairfax Hospital for Children and the Inova Heart and Vascular Institute. It houses Northern Virginia's only Level 1 trauma center for treating the most critically injured patients and has the nation's fifth busiest obstetrics program. It also is one of only six community hospitals in the nation offering the full spectrum of organ transplantation. For more information please visit their web site at http://inova.org/inova_fairfax_hospital/ or call 703-776-4001.

Immunizations

Before entering a public school, Virginia law requires that every pupil be immunized against diphtheria, tetanus, whooping cough, polio, measles, rubella and mumps. Students will not be allowed to attend school without the required proof of immunization.

Evidence acceptable for proof of required immunizations must include the month, day, and year each dosage was administered on forms developed by or approved by the State Department of Health. All students for whom dates cannot be provided must be referred to the local health department or their private care provider to update their records before entering school.

Objections based on religious grounds may be discussed with the principal of the school your child is to attend. School contact information is located in the School section of this guide.

Ticks

Ticks are common in all woody areas. Deer ticks carry Lyme disease. If a tick bite is not treated within 30 days, victims may be subject to a life long illness. Since Manassas Park has such environments, the following site may be helpful in learning what to do in the case of a tick bite: www.lyme.org or <http://www.cdc.gov/Features/StopTicks/> for tips on preventing tick bites and how to reduce your risk of tick-borne disease.

LIBRARY

Library Services are provided to city residents through a contract with Prince William County. The Central Community Library located at 8601 Mathis Avenue, Manassas.

The library features a community room, a computer lab (the computer connection @ central), a periodicals room, and a children's area. Central provides materials for adults, children and young adults.

The library hours are:

- Monday – Thursday: 10:00 A.M. to 9:00 P.M
- Friday – Saturday: 10:00 A.M. to 5:00 P.M.
- Sunday: 12:00 P.M. to 5:00 P.M. (mid-September through first Sunday in June)

For more information please call the library at 703-361-8211 or visit their web site at <http://www.pwcgov.com/print.aspx?topic=030034001030001207>.

MENTAL HEALTH, RETARDATION & SUBSTANCE ABUSE SERVICES

The City of Manassas Park provides a broad range of services in these areas for its citizens. Services are provided through an agreement with the Prince William County Community Services (CS). These services are offered at the Sudley North Building, 8830 Ashton Avenue, Manassas. For more information please call 703-792-7800, email emailcsb@pwcgov.org or visit the Prince William County Community Services web site at <http://www.pwcgov.org/default.aspx?topic=040019>.

Mental Health Services

The Prince William County Community Mental Health Center provides mental health services and specialized programs for persons in the City of Manassas Park. Among the services available are counseling, behavioral therapy and 24-hour emergency assistance. For more information or for 24-hour service please call 703-335-7890.

Mental Retardation Services

The Prince William County Community Services Board provides a number of services for mentally retarded persons and their families. These include information and referral. Translation is available for non-English speaking individuals and callers. For more information please call the Community Services Case Management Center at 703-792-7800.

Substance Abuse – Alcoholism

Programs designed to assist the problem drinker and the family of the problem drinker is available through the Drug and Alcohol Program of the Prince William County Community Services Board. Services available include education programs, problem evaluation and orientation, individual and group counseling for both the problem drinker and the family members, and referral for detoxification or residential treatment programs. For assistance or information on all programs please call 703-792-7800. After regular business hours a telephone answering service will relay the information to a staff person on 24-hour call.

Citizens convicted of driving while intoxicated may be referred to the Bull Run Alcohol Safety Action Program. ASAP provides probation, education programs, and case management. ASAP also has a public information program located at 9108 Manassas Drive, #D, Manassas Park. For more information on ASAP services please call 703-369-7979.

Substance Abuse – Drug Abuse

The Prince William County Community Services Board also offers assistance for drug users through the Drug and Alcohol Program. The program provides outpatient and residential treatment services including individual and group counseling therapy. For information on the help available please call 703-792-7800.

SENIOR CITIZENS

A wide variety of special programs are available for senior citizens living in Manassas Park. A detailed listed of programs and services are available on the Manassas Park web site located at http://www.cityofmanassaspark.us/Public_Documents/ManassasParkVA_Senior/index.

The Prince William Area Agency on Aging is located at 7987 Ashton Avenue, Suite 231, Manassas. The phone number is 703-792-6400 and their web site is <http://www.pwcgov.org/default.aspx?topic=040015>. The Prince William Area Agency on Aging also administers a Senior Citizen Center that is located at 9320 Mosby Street in Manassas. The center provides a multi-purpose health, education, recreation and nutrition service to senior citizens.

It offers programs that include information and referral, an I.D. Discount Program, Meals on Wheels, legal and Para-legal services, telephone reassurance programs, a senior citizen's newsletter, and Project Mend-A-House. This agency also has available a directory of services for seniors and a directory of discount merchants and a housing registry.

Some programs are open to those who are age 55 and older; others are open to residents age 60 and older. Please check with individual program staff regarding specific eligibility requirements. For more information about programs and services please call the Agency Information and Assistance Office at 703-792-6374 or TDD 703-792-6444.

The Manassas Park Department of Social Services provides information and referral services, and emergency needs. The Department also provides Adult Protection services and investigates reports that the elderly or disabled are either neglecting, abusing or exploiting themselves or are being abused, neglected or exploited. To contact the Department of Social Services please call 703-335-8880.

The Department of Parks and Recreation offers a once a week Social Club for seniors. The club meets every Wednesday from 10:00 A.M. to 12:00 P.M. for fun activities and companionship. Activities include arts and crafts, nutrition, guest speakers, community service and senior exercise. For more information please call 703-335-8872.

The Manassas Park Women's Club hosts a potluck on the third Friday of every month at the Costello Park Recreation Center. Each person is asked to bring a covered dish to serve four. For more information please call 703-335-8872.

The Senior Citizen Advisory Committee meets the third Thursday of each month alternating sites between Costello Park Recreation Center and Park Place Senior Apartments. The Committee serves to advise the governing body of the City of Manassas Park on matters relating to senior citizens, to promote and support senior citizen-oriented special events and collaborative efforts that meet the needs of senior citizens, to educate and disseminate information to the community regarding issues that impact senior citizens, and to serve as an advocacy body on behalf of older adults in the community. For more information please call 703-335-8872.

Real estate tax relief benefits are available to eligible senior citizens and the disabled. Elderly persons must be at least 65 years old to qualify and there are income and residency requirements. Those persons who do qualify for tax relief are also eligible for one (1) free decal per year and a small reduction on their water bill. Please file an application for tax relief by April 1. For more information or to receive an application please call the Commissioner of the Revenue at 703-335-8825.

SOCIAL SECURITY ADMINISTRATION OFFICES

To obtain a social security card or a duplicate, please visit the Social Security Administration offices listed below. Applications can be completed ahead of time by going to <http://www.ssa.gov/online/ss-5.pdf>. There are two offices located near Manassas Park:

- Manassas - 9500 Center Street, Manassas, VA 20110
- Fairfax - 11212 Waples Mill Rd, Suite 105, Fairfax, VA 22030

Office hours are 9:00 A.M. through 4:00 P.M. For more information please call 1-800-772-1213 or TTY 1-800-325-0778.

TENANT-LANDLORD DISPUTES

To file a complaint or seek resolution of a tenant-landlord dispute, visit the Virginia Department of Housing and Community Development online at www.dhcd.virginia.gov or call, write or e-mail:

Virginia Department of Housing & Community Development
The Jackson Center
501 North Second Street
Richmond, Virginia 23219
(804) 371-7000
e-mail: webmaster@dhcd.virginia.gov

You may also consult with a private attorney who is familiar with this area of the law and with the laws of the Commonwealth of Virginia. For more information and to request a referral contact the Virginia Lawyer Referral Service offered by the Virginia State Bar. Visit their web site at <http://www.vsb.org/site/public/lawyer-referral-service/> or call 804-775-0808, or Nationwide toll free at 1-800-552-7977. Hours of operation are Monday through Friday, 9:00 A.M. to 5:00 P.M.

TRANSPORTATION

There are a variety of transportation options available for transportation to/from the airport, traveling in and around the city, outside of the area, or commuting to work.

Amtrak

AMTRAK service is available from the Manassas train station. To check schedules and fares, visit www.amtrak.com or call 800-USA-RAIL (800-872-7245) or TDD/TTY 800-523-6590.

Commuter Connections Guaranteed Ride Home Program

Guaranteed Ride Home (GRH) provides commuters who regularly vanpool, carpool, and bike, walk, or take transit with a reliable ride home when one of life's unexpected emergencies arises. Commuters are able to use GRH for personal emergencies and unscheduled overtime up to four times per year.

To be eligible for the GRH program riders must use one of the following alternative commute modes at least twice a week, and must use an alternate commute mode on the day a ride home is requested. Alternate commute modes are:

- Ridesharing (carpools, vanpools)
- Mass transit (bus, train)
- Bicycling
- Walking

Riders must **work** in the Washington, D.C. metropolitan area and **live** in the Guaranteed Ride Home service area. To begin receiving GRH benefits use the online Commuter Connections Program Application or call Commuter Connections at 1-800-745-RIDE (7433). Visit their web site at <http://www.commuterpagecom/ridehome.htm>.

Metro Rail

Nearby Metro Rail service can be utilized to reach numerous locations near Vienna or Interstate 66. Only minutes from Manassas Park, this station is approximately 18 miles from the city and can be reached by taking route 28 north to Interstate 66 East to the Metro station. For more information on fares and scheduling please visit Washington Metropolitan Transit Authority web site at www.wmata.com or call 202-637-7000.

Potomac and Rappahannock Transportation Commission (PRTC)

PRTC has several options for commuting in the area: OmniRide, OmniLink and Omnimatch. The Customer Service Office for PRTC is open 5:30 A.M. to 8:30 P.M., Monday through Friday. For more information on any of these transportation services please call the Customer Service Office at 703-730-6664 or 888-730-6664, send an e-mail to Omni@OmniRide.com or visit their web site at <http://www.prtctransit.org/>. Brochures are also available at Manassas Park City Hall, One Park Center Court, Manassas Park.

1) OmniRide - is PRTC's commuter bus service. OmniRide offers weekday service (excluding some holidays) throughout Prince William County along the I-95 corridor and Manassas and Gainesville areas along the I-66 corridor.

2) OmniLink - is a local weekday (demand responsive) bus service that operates in Eastern Prince William County and the Manassas area. OmniLink was designed to meet the transportation needs of the entire community, including individuals who may have difficulty getting to established bus stops. With advanced notice, OmniLink buses can be rerouted to serve locations up to ¾ mile off the route when there is time

available in the schedule. OmniLink service balances the amount of time available for off-route trips and ensuring that bus service is reliable for all customers.

OmniLink buses only stop at posted OmniLink bus stops, on-demand stops and scheduled pick up or drop off locations. Drivers cannot make unscheduled route changes. OmniLink operates in the Manassas and Manassas Park areas Monday through Friday from 5:30A.M.to 8:00 P.M.

OmniMatch - is a free, personalized ridematching service for carpoolers and vanpoolers. Through the use of an extensive regional database, OmniMatch links commuters who have similar work hours, origination and destination points. In one phone call or by completing the MatchRequest form, a Customer Service Agent can obtain all the data necessary to create a ridesharing matchlist. The list is mailed within 24 hours, Monday - Friday ridesharing arrangements can be made quickly. For even faster service, the matchlist can be faxed the same day.

Taxi Services:

There are a number of taxi services available near Manassas Park. The ones listed below are a sampling of taxi services offered. For a complete listing please consult the Yellow Pages.

Airport Transportation	Phone Number
Airport Limo	703-534-1111
Washington Flyer	703-661-6655
Local Transportation	Phone Number
Manassas Cab Co. 703	703-335-7433
Yellow Cab of Prince William	703-369-2100

Virginia Railway Express (VRE)

The Virginia Railway Express (VRE) commuter rail system has a stop in Manassas Park located just off of Manassas Drive. This rail system provides service to many locations in Northern Virginia and Washington, D.C. For late train information, holiday schedules, comments or suggestions, contact the Virginia Railway Express automated phone system 24-hours a day, 365 days a year by calling 703-684-0400 or TTY 703-684-0551. To speak to a VRE representative, please call 703-684-1001. Visit VRE's web site at www.vre.org for more information.