

OFFICIAL MINUTES
REGULAR SCHOOL BOARD MEETING
OCTOBER 20, 2008

The Manassas Park City School Board held a regular meeting on October 20, 2008 in the School Board Meeting Room at the City Hall. The meeting was called to order at 6:47 p.m. by the Chairman. Present were: Michael Wine, Dana Williams, Elizabeth Judd, and Brenda Foster. Rachel Kirkland arrived at 8:15 p.m. following a meeting at the Central Library in connection with her daytime job. Also present were: Thomas H. DeBolt, Division Superintendent; Lois D. Steele, Clerk of the Board; Ritchie Carroll, Associate Superintendent; Bruce McDade, Associate Superintendent; Patti Townsend, Director of Financial Services; Mike Rolen, Director of Special Services.

Approval of Agenda:

Brenda Foster moved to approve the Agenda. Elizabeth Judd seconded the motion which carried 4 – 0.

Closed Meeting:

Dana Williams moved to go into a closed meeting to discuss personnel and legal matters in accordance with Section 2.2-3711(A)(1)(7) of the Code of Virginia. Brenda Foster seconded the motion which carried 4 – 0. The Board entered the closed meeting at 6:49 p.m.

Return to Regular Session:

Brenda Foster moved to return to regular session at 8:00 p.m. Elizabeth Judd seconded the motion which carried 4 – 0.

Recess:

The Chairman called for a short recess and reconvened the meeting at 8:08 p.m.

Certification of Closed Meeting:

See attachment to the minutes.

Pledge of Allegiance:

The Pledge of Allegiance was led by Michael Wine.

Motions Out of Closed Meeting:

There were no motions out of the closed meeting.

Citizens' and Staff Members' Comments:

There were no comments.

Highlight on Instruction:

Dr. McDade said he and Jon Mamon, our Data Systems Manager, attended a presentation in Charlottesville on Graduation Rates in Virginia. The Board was given a copy of the Virginia Department of Education information sheet on the formula for calculating graduation rates. Mr. Mamon explained the Virginia On-Time Graduation Rate through a PowerPoint presentation. [Rachel Kirkland arrived during the presentation.] A Virginia on-time graduate is a student who graduates in four years or less after earning one of the following diplomas: Standard Diploma, Advanced Studies Diploma, Modified Standard Diploma, General Achievement Diploma, or Special Diploma. Mr. Mamon said we track every student so we know which students began in ninth grade. We have a transient community so there are students who transfer out and transfer in. Published graduation rates traditionally have been estimates with flaws that impact reliability. The smaller the school or school division, the greater the potential for distortion.

Chairman Wine thanked Mr. Mamon for his presentation.

Overview of MPES Construction Project:

Mr. Greg Ramirez of Hess Construction Company reported they just finished a walkthrough with the architect this evening. They are trying to come up with a punch list on the Pre-K building. It is substantially completed as far as major construction. They need to replace some windows. There is an issue with the floor tile. The facility is 95% complete. They are finishing up with the consultant's work. The architect is pleased with the overall punch list. There are a few items to be fixed. They would like to expedite the punch list process. They are hoping to finish by October 24. They will be ready for the furniture delivery on October 28. Mr. Ramirez said he thinks the contractors have done a great job after the power was turned on September 15. He knows the children will enjoy the building. They will hardly need any lighting in the bathrooms. It seems like the light fixture is on even though it is not.

POD 1 of the main building is substantially complete with metal siding and windows. The Curtain Wall between POD 1 and POD 2 is beautiful. They have already installed drywall in POD 1. The mechanical work will be 100% complete in the next two weeks. The electrical work and framing are coming along. The only roof left is the gym area. Mr. Ramirez said our latest schedule is for substantial completion by March 13. After that will be the punch list. It may take approximately 15-20 days. They will try to implement the punch list within the time frame required.

Erosion control issues are being addressed on the upper field. They will be backfilling the pond. The city inspector told them that before we backfill the pond, we must stabilize the field. This will be done in the next couple of days. Once we backfill the pond, we will be addressing that area. We were only supposed to pump the existing pond while we were drilling. We will be pumping the pond as a good faith gesture. Once the sediment control pond is filled, we will be addressing the existing pond. We hope the city will issue a report on the pond.

Mr. Ramirez provided the Board with a list of the current packages under contract. He said we picked up two cost savings, and they will be processing the cost savings change orders. We are still within budget. We are probably 60% through on the overall construction of the project.

LEED Update – They found out from the architect they cannot flush out the building with the system they have. The architect is looking into this.

Mr. Wine asked about the area cited in the city inspection report. In the middle of the outdoor classroom, the water flows into an inlet. They had to remove that protection in order to install footings for the outdoor classroom. It may have been unprotected for a day or so. They sometimes have to remove something in order to coordinate work.

Mr. Wine referred to the pond that is full and asked, “Which pond are they talking about?” Mr. Ramirez responded, “They are talking about the existing pond. That pond was to be pumped when drilling was going on. The water is below a certain point. We have posed the question to the civil engineer and architect to see if there is a problem. There is no problem with the pond.” Mr. Wine said, “Hopefully we can cut that loose soon.”

The Board thanked Mr. Ramirez for his in-depth report.

Consent Agenda:

Elizabeth Judd moved to approve the Consent Agenda. Dana Williams seconded the motion which carried 5 – 0 by roll call vote. Approved were the following:

(1) Minutes of the Regular School Board Meeting on September 15, 2008; Minutes of the Special School Board Meeting on October 6, 2008, as submitted.

(2) DIVISION
Appointment

Kelly Evans, Accountant II, BA, effective November 10, 2008 – June 30, 2009

Stipends

Mary Kay Yates

Speech/Language Services

Robert Howell

Energy Manager

Patty Gilham

Web Page Administrator/

School Board Policy Update Assistance

Chris Konig

Homebound Services

Caroline Woodward

Speech Supervisor

(3) COUGAR ELEMENTARY

Appointment

Kimberly Sanders, Permanent Substitute Teacher, effective September 22, 2008 – June 22, 2009

Diana Mullins, Substitute Teacher, Maternity Leave for Mindy Morgenstern-Kline, Science Teacher, September 22 – October 15, 2008

Lyda Barbahart, Substitute Teacher, Maternity Leave for Mindy Morgenstern-Kline,
Science Teacher, October 16 – December 4, 2008

Stipends

Malia Hayes	Leadership Team Chair
Sue Rydbom	Leadership Team
Wyn Marshall	Leadership Team
Tracy Holland	Leadership Team
Yolanda Farmer	Leadership Team
Debbie Johnson	Leadership Team
Sharon Figueroa	Leadership Team
Lisa Wolf	Leadership Team
Carla Kingsbury	Leadership Team
Lisa Wolf	Chess Club – Fall 08
Patti Swan	Chess Club – Fall 08
Nick Breenfleck	Reading Rangers – Fall 08
George Webster	Reading Rangers – Fall 08
Trenessa Cromartie	Life Skills Training – Fall 08 & Spring 09
Nicole Wiley	Life Skills Training – Fall 08 & Spring 09
Joe Portelli	Yearbook Sponsor
Cecilia Martin	Parent Transportation Liaison

(4) MANASSAS PARK MIDDLE SCHOOL

Stipends

Kim Frye	Extending Learning – Sessions (1 & 3)
Shawnte Slaughter	Extending Learning – Sessions (1 & 4)
Mara Schleicher	Extending Learning – Sessions (2 & 3)
Jennifer Kiernan	Extending Learning – Sessions (2 & 4)
Beth O'Connell	Rock Music Club – Session (1)
Patricia Glassey	Rock Music Club – Session (1)
Donald Frischkorn	Election 2008 Club – Session (1)
Jennifer Kiernan	Election 2008 Club – Session (1)
Anna Davila	Volleyball Club – Session (1)
Veronica Harms	Photography – Session (1)
Chris Urynowicz	Leadership Team
Donald Frischkorn	Team Leader
Eric Pence	Team Leader
Angela Beacher	Boys Basketball Varsity Head Coach
Chuck Davis	Boys Basketball Assistant Varsity Coach
Joe Sfreddo	Boys Wrestling Varsity Head Coach
Dave Sfreddo	Boys Wrestling Assistant Varsity Coach
Chuck Davis	Boys Track Head Coach
Darnell Greene	Boys Track Assistant Coach
George Webster	Boys Baseball Head Coach
Nicole Sarich	Girls Softball Head Coach
Heather Estright	Girls Softball Assistant Coach
Chris Konig	Girls Soccer Head Coach
Carrie Reardon	Girls Basketball Head Varsity Coach
Veronica Harms	Girls Basketball Assistant Varsity Coach

Kim McNamara	Girls JV Basketball Coach
Lisa Hill	Fitness Center Supervisor
Mary Morgan	Fitness Center Supervisor

(5) MANASSAS PARK HIGH SCHOOL

Appointments

Stephen Gray, SPED Instructional Assistant, effective September 29, 2008 – June 22, 2009

Niki Louvos, Cafeteria Worker, effective October 20, 2008 – June 22, 2009

Change in stipend amounts

Mike Martinez	Leadership Team Member
Peggy Walks	Leadership Team Member
Carolyn Frankeberger	Leadership Team Member
Sandy Hammersley	Leadership Team Member
Amy McCracken	Leadership Team Member
Sandy Hammersley	Cougar Courier Publisher
Penny Hand	Cougar Courier Publisher
Amy McCracken	Drama Sponsor
Craig Smith	Yearbook Sponsor
Ray Morelli	Academic Team/Scholastic Bowl Coach

Stipends

Cathy Mauck	Ticket Taker
Shawnte Slaughter	Ticket Taker
Heather Blake	Ticket Taker
Sara Vaske	After-School Computer Lab Supervision
Richard Spagnolo	After-School Computer Lab Supervision
Mike Kelly	Fitness Center Supervisor
Brian Crosson	Fitness Center Supervisor
James Cirrito	JV Girls Basketball Coach
Mary Morgan	Assistant Varsity Girls Basketball Coach

Rescinded Stipend

Donald Frischkorn	Assistant Varsity Baseball Coach
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(6) TRANSPORTATION DEPARTMENT

Stipends

Jim Day	Transportation Consultant
Katrina Stubbs	Extra Transportation Assistance (until new Transportation Coordinator is hired)

Resignation

Wanda Kerns, Transportation Coordinator, effective October 7, 2008

(7) APPOINTMENT OF SUBSTITUTE TEACHERS

Norberta McDade	Degreed
Jai Sadwarte	Degreed

Allison Sarmuksnis	Degreed
Kenneth Morgan	Degreed
<u>Renewals</u>	
Najebah Mazloomi	Degreed
Clinton Osborne	Degreed
Lediane Vasquez	Degreed

- (8) APPOINTMENT OF SUBSTITUTE BUS DRIVER
Darlene Barr
- (9) APPOINTMENT OF SUBSTITUTE BUS AIDES
Stephen Gray
Olga Anderson
William Hough
Patricia Duran
Sal Granati
Sammi Vermillion
Robyn Moten
- (10) APPOINTMENT OF SUBSTITUTE CAFETERIA
Olga Anderson
William Hough
Isabell Alfaro
Patricia Duran
Sammi Vermillion
Robyn Moten
- (11) APPOINTMENT OF SUBSTITUTE CLERICAL
Barbara Daymude
Sammi Vermillion
- (12) APPOINTMENT OF SUBSTITUTE CUSTODIAN
Diane Hendricks
- (13) APPOINTMENT OF SUBSTITUTE NURSE
Amy Tate
- (14) Professional Service Contract for Medical Consultation Services to be provided by Dr. Katherine Abbott.
- (15) Purchase Order issued to Quality Attributes Software in the amount of \$46,888.00 for GreenTouchScreen software, hardware and maintenance.

Student Clubs for MPHS and MPMS:

Brenda Foster moved to approve the list of student clubs for Manassas Park High School and Manassas Park Middle School for 2008-09, as recommended. Rachel Kirkland seconded the motion which carried 5 – 0. Approved were the following:

MANASSAS PARK HIGH SCHOOL CLUBS FOR 2008-09

Academic Team
BETA Club
DECA: An Association of Marketing Students
Drama Club
Family, Career, and Community Leaders of America (FCCLA)
Forensics Club
Future Business Leaders of America (FBLA)
Literary Magazine
Movie Club
Multicultural Leadership Club
National Honor Society (NHS)
Newspaper Club
Reading Club
SCA/Student Government

MANASSAS PARK MIDDLE SCHOOL CLUBS FOR 2008-09

Art Club
Boys Fitness Club
Cooking Club
Drama
Election 2008 Club
ELL Remediation
Extended Learning
Girls Fitness Club
Honors Choir
Junior Honor Society
Odyssey of the Minds
Photography Club
Rock Band Club
SGA
Step Club
Volleyball Club

Change Orders for MPES (formerly CUES) Project:

The Superintendent recommended approval of the following change orders:

F & B Concrete	\$14,000.00	3B Structural Building Concrete & Waterproofing	CO# 3B-001
Hydro-Tech Irrigation Co.	\$(27,316.00)	2E Irrigation	CO# 2E-001

Brenda Foster moved to approve the change orders for the MPES (formerly CUES) Project, as recommended by the Superintendent. Elizabeth Judd seconded the motion which carried 5 – 0 by roll call vote.

Change Order and Certificates of Substantial Completion for MPMS Project:

The Superintendent recommended approval of the following change order and certificates of substantial completion for the MPMS Project:

Change Order for Middle School Project

Battlefield Roofing	\$1,800.00	Unit 7.5 Roofing	CO #7.5-06
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Certificates of Substantial Completion

Diversified Educational Sys, Inc.	Unit 7123 Laboratory Casework
T & B Electric	Unit 8160 Electrical
F&B Concrete, LLC	Unit 3030 Site Structural
Finley Asphalt – Maintenance	
Finley Asphalt – Phase 4	
Finley Asphalt – Phase 3 – Utility	
Finley Asphalt – Gymnasium	
Finley Asphalt – Phase 3 Academic Addition	Unit 2.1 Earthwork/Site Demo and Unit 2.6 Utilities
Finley Asphalt – Phase 3 Academic Addition – Earthwork	
Hercules Fencing	Unit 4027 – Fencing
E-quip/InterTECH	Unit 8170 Fire Alarm (new)/ Unit 81/75 Fire Alarm (temporary)

Elizabeth Judd moved to approve the change order and certificates of substantial completion for the Middle School Project, as recommended by the Superintendent. Rachel Kirkland seconded the motion which carried 5 – 0 by roll call vote.

Disposal of Surplus Items:

The Superintendent stated that the School Board and Governing Body agreed to split the cost of disposing of the modulars at Manassas Park Elementary School. We have four Pre-K modulars available and need Board approval to proceed with advertising them. Dr. DeBolt said we will put some conditions on this. We will have on sale the decking in 10 ft. sections, as well. He said we want to get these four modulars in the newspaper. We want to move as quickly as we can. We have some interest in the modulars from a Baptist group. It will cost them \$6,000 to move each trailer to Madison County and have it set up, so they are looking at \$24,000 in expenses. We would be delighted to find a home for them. We have looked at various websites to see if there is interest. It looks like the other modulars will be available for sale in early April.

Brenda Foster moved to authorize advertising the modulars for sale, as recommended by the Superintendent. Rachel Kirkland seconded the motion which carried 5 – 0.

Board Members' Comments:

Mr. Wine thanked Mr. Mamon and all the other folks who keep track of the numbers for student data.

Upcoming Meeting Dates:

The School Board will have a Work Session on November 3, 2008, at 7:00 p.m.

The next regular meeting of the School Board will be held on November 17, 2008, at 6:45 p.m. in the School Board Meeting Room.

The Annual VSBA Convention will be held November 19-21, 2008, in Williamsburg.

Since the January School Board meeting date falls on the Martin Luther King, Jr. Holiday, there was discussion on an alternate date. A tentative date was set for Tuesday, January 27, since parent/teacher conferences are scheduled for January 26. The Superintendent will check to see if this date is in conflict with any other events in the school system before it is confirmed.

Adjournment:

Dana Williams moved to adjourn at 8:55 p.m. Brenda Foster seconded the motion which carried 5 – 0.

Chairman of the Board

Clerk of the Board

Approved November 17, 2008