



# Registration

**Attention Parents**-Please be advised that unless otherwise specified the programs offered at the Recreation Center are not licensed child care programs nor are they to be alternatives for child care.

**Registration**-Registration is on a 'first come, first serve' basis. You will only be notified if the class/program is canceled. Late registrations are accepted, if space is available with no reduction in fee.

**Forms & Fees**-Each class/programs must be accompanied by the registration form and a separate check or cash must be issued for each class/program. The forms and fees should be dropped off/or mailed to: Costello Park Recreation Center, 99 Adams Street, Manassas Park, VA 20111. **Checks are to be made payable to 'City of Manassas Park.'** There is a \$25.00 returned check fee for any check returned by the bank.

**Non-City Residents**-Most of the fee based classes/programs are available to non-city residents at an additional fee. Please see the individual class/program for more information.

**Cancellations**-The Department of Parks & Recreation reserves the right to cancel any class/program which does not meet the minimum enrollment. All programs with insufficient enrollment will be cancelled 5 days prior to the program start date.

**Inclement Weather**-In the event of inclement weather the Department of Parks & Recreation will follow the Government cancellation schedule. If classes/programs are cancelled, every attempt will be made to re-schedule the class/program.

**Participation**-The City of Manassas Park, Department of Parks & Recreation, classes/programs/events/facilities are open to all citizens regardless of race, color, national origin, sex, age, or disability. Every reasonable effort will be made to provide accommodations based on individual need. Please contact the Director prior to the program start date for any additional assistance. If assistance is required for the hearing impaired please call Virginia Relay Center at 1-800-828-1140

### PLEASE PRINT ALL ENTRIES

Name (must be an adult): last \_\_\_\_\_ first \_\_\_\_\_

Address: street \_\_\_\_\_ apt. # \_\_\_\_\_

City \_\_\_\_\_ state \_\_\_\_\_ zip code \_\_\_\_\_

Phone: home \_\_\_\_\_ work \_\_\_\_\_ ext. \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Participant's Name	Date of Birth Month/Day/Year	Sex M/F	Program Name	Start Date	Start Time	Listed Fee	Special Needs

**LIABILITY RELEASE:** I understand the nature and scope of the above listed class/program. I understand that there are risks and dangers associated with the class/program. I understand that it is not the function of the City of Manassas Park, Department of Parks & Recreation, its employees, agents, operators or instructors to guarantee that the safety of participants with respect to activity(s). I also understand that each participant has the responsibility to exercise due care in the performance of the activity for the safety of himself/herself and the other participants. In consideration of my (the participant's if under the age of 18 and parent, legal guardian or legal custodian is signing for participant) being permitted to enroll in this activity, I hereby release, indemnify and hold harmless the City of Manassas Park, its employees, agents, operators and instructors from any and all claims, demands, costs, charges and expenses for harm, injury, damage or loss which may be sustained by me (by participant if under the age of 18 and parent, legal guardian or legal custodian is signing for participant) as a result of or related to participation in this activity.

In witness whereof, I have executed this liability release as my own free act on this date: \_\_\_\_\_

Participant Signature: \_\_\_\_\_ Parent/Legal Guardian: \_\_\_\_\_

