

ATTENTION!!
CITY OF MANASSAS PARK
WATER & SEWER CUSTOMERS

**IMPORTANT INFORMATION FOR CUSTOMERS USING
THE ONLINE BANKING PAYMENT SYSTEM**

In order to ensure timely and accurate processing of your online banking service payment, the City of Manassas Park, Office of the Treasurer recommends the following guidelines:

- Allow 7 to 10 days for the banking service to process payment
- Confirm financial institution has the correct payment address on file:

*City of Manassas Park
Office of the Treasurer
One Park Center Court
Manassas Park, VA 20111*

- For accurate payment processing, please make sure your *Customer Number* is included with your payment information

For additional questions or for more information,
please call (703) 335-8835
or email us at w.oneal@manassasparkva.gov

Your prompt payment is greatly appreciated!