



1957-2009

City Manager:
Mercury T. Payton

Deputy City Manager:

CITY OF MANASSAS PARK

Proudly Serving the Community for over 50 Years

City Hall • One Park Center Court • Manassas Park, Virginia 20111-2395
(703) 335-8805 • Fax (703) 335-1056
www.cityofmanassaspark.us

Mayor:
Frank Jones

Vice Mayor:
Bryan E. Polk

Council Members:
Michael R. Bunner
Fran D. Kassinger
Keith D. Miller
Suhas Naddoni
Peter Farrell

Establishing Residential Water Accounts

New Owner/Purchased home:

- Copy of Settlement Statement or Deed
- Picture Identification (ex: drivers license, passport, military ID, etc)
- \$56 at the time of activation
- Pay previous balance (if any)

Lessee/Renter:

- Initialed and signed copy of City Ordinance by landlord along with their ID for verification. We have them in the office. (can be faxed, e-mailed or you can pick up)
- Copy of lease
- Picture Identification (ex: drivers license, passport, military ID, etc)
- \$56 at the time of activation
- Pay previous balance (if any)

Bank owned properties/realtor managed:

Option A:

- Letter from Bank granting management of property to realtor (listing agreement)
- Pay previous balance left from owner (if any)
- \$56 at the time of activation (a \$26 UOSA Fee will be billed for a 30 day period of water connection)

Option B:

- Letter from Bank granting management of property to realtor (listing agreement)
- Copy of foreclosure paperwork if applicable
 - If foreclosure, costs for connection will be added to the account balance for the address, which is an automatic lien and due at closing.
- \$30 at the time of activation to have water connected for 5 business days

Any questions on these requirements you may contact the above phone number.

Karla Estrada
Senior Water Billing Clerk