

OFFICIAL MINUTES OF THE MANASSAS PARK GOVERNING BODY MEETING
HELD ON TUESDAY SEPTEMBER 16 2008 AT 7:00 PM AT CITY HALL, ONE PARK
CENTER COURT, MANASSAS PARK, VIRGINIA

1. Roll Call: Frank Jones, Mayor
Bryan Polk, Vice Mayor
Keith Miller
Cyndi Gardner

Absent: Michael Bunner
Fran Kassinger
William J. Treuting, Jr.

Staff Present: Mercury Payton, City Manager
Dean Crowhurst, City Attorney

2. Approval of Agenda:

MOTION: Councilmember Miller moved to approve agenda with deletion of Closed Meeting (8, 9, and 10).

SECOND: Councilmember Polk

VOTE: Yes: Miller, Polk, Gardner, Jones

3 Moment of Silence

4. Pledge of Allegiance: Councilmember Polk

5. Citizen Time: There were no citizens wishing to address the Governing Body.

6. Consent Agenda

6a. Resignation: John Fraber: Virginia Cooperative Extension

6b. SPN: Manassas Park Police Department Project:

1) Certificate of Substantial Completion

a) Hardscapes Construction, Inc.

b) Overhead Door Co. of Washington, D.C.

c) Del Ray Glass

d) Hightech Signs

2) Change Order: Commercial Scapes: \$516.00

6c. Shockey: New Parks & Recreation Facility: 2nd Payment for \$155,786.00

6d. Proclamation: September 2008 as "Alcohol and Drug Addiction Recovery Month"

6e. Amendment to Parks & Recreation Comprehensive Agreement

MOTION: Councilmember Miller moved to approve as presented.

SECOND: Councilmember Gardner

Mayor Jones read Item 6d into the record. The Director of Social Services presented Linda Newlon, Community Services Board, with a copy of the Proclamation.

VOTE ROLL CALL: Miller, Gardner, Polk, Jones

7. New Business

7a. Funding for City's Portion of Manassas Drive Improvements from Park Center Court to Norfolk Southern Railroad

The City of Manassas Park has prepared design drawings for improvements to the north side of Manassas Drive from Park Center Ct to the Norfolk Southern Railroad. These improvements include widening of Manassas Dr., grading of the right of way adjacent to Manassas Dr., installation of curb and gutter and sidewalk, installation of parking spaces, installation of a storm drainage system on Manassas Dr., relocation of the entrance to Horton Truck and Equipment, installation of underground conduit for traffic signal operation and street lighting, milling, paving and striping of the entire width of Manassas Dr.

Estimates for the work have been prepared. In order to deliver the project in a timely fashion, staff is proposing to use contractors currently under contract with the City for the work. The estimates listed below are not to exceed figures which include an allowance for contingencies. The estimate for concrete and asphalt construction was compared to the engineering estimate prepared by the City Engineer. The estimate for the conduit work has been discussed with the City Engineer.

It is important to complete this work expeditiously to have the sidewalk in place when residents move in to City Center to provide a safe walking path to the VRE station.

- Construction Estimates:

Item	Proposed Contractor	Estimate*
Concrete, Storm Drainage, Grading	Portugal Construction, Inc.	\$55,000
Asphalt Paving	Branscome Paving Company	\$145,000
Conduit	Clark Electric Co.	\$150,000
TOTAL		\$350,000

*Estimates are not to exceed amounts and include contingencies.

Other important entities involved in the project include: Clark Building, NOVEC, Horton Truck and Equipment, Norfolk Southern and UOSA. Close coordination will be required for successful completion of the project.

Capital funds in Account 94100-0143 (Street Improvements) are proposed for this project. Current budget in the account is \$375,000. These funds are generated by the Motor Fuels Tax, administered by PRTC.

Staff recommends Authorization of Construction of the Manassas Drive Public Improvements: Park Center Ct to Norfolk Southern Railroad utilizing the contractors shown for a total amount not to exceed \$350,000, apportioned as shown in the table above, and seeks Governing Body approval.

MOTION: Councilmember Miller moved to approve contract as recommended by Staff not to exceed \$350,000.

SECOND: Councilmember Polk

VOTE ROLL CALL: Miller, Polk, Gardner, Jones

Change in Board of Directors Meeting for November 4, 2008:

The Board of Directors meeting in November falls on Election Day. Normally the Governing Body changes the meeting date to Wednesday which would November 5, 2005.

MOTION: Councilmember Miller moved to change the Board of Directors meeting to November 5, 2008.

SECOND: Councilmember Gardner

VOTE: Unanimously passed

The Governing Body meeting scheduled for September 16, 2008 will be held at Park Place.

8. **Closed Meeting State Code of Virginia Freedom of Information Act: Section 2.2- 3711a of the Code of Virginia: 9:00 PM:**
9. **Return to Open Session at 9:07 pm:**
10. **Certification & Action out of Closed Meeting if Necessary**

There was not a call for a Closed Meeting and it was removed from the agenda.

11. Adjournment at 7:20 pm:

With consensus of Governing Body, the Mayor adjourned the meeting.

Approved October 21, 2008

Francis C. Jones, Jr., Mayor

Lana A. Conner, City Clerk

20333