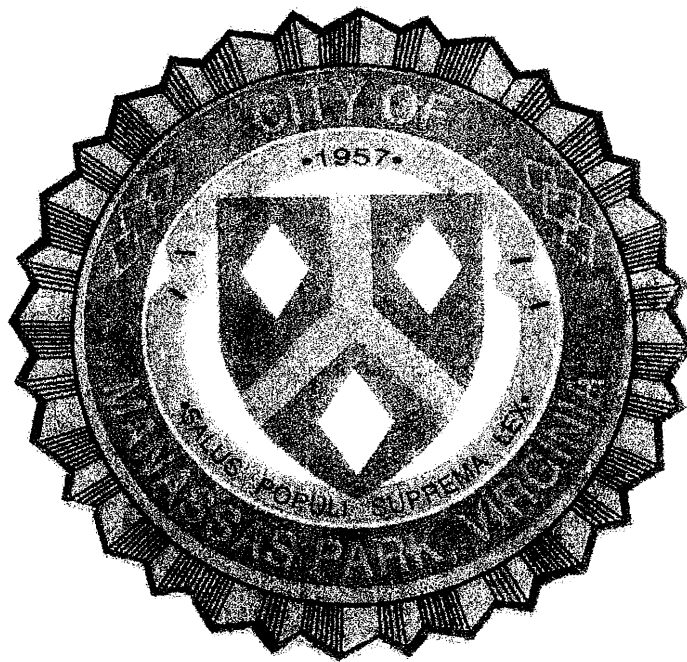


CITY
of
MANASSAS PARK

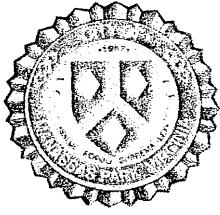


Fiscal Year 2006-2007
ANNUAL BUDGET

CITY OF MANASSAS PARK
OPERATING BUDGET
Fiscal year 2006-2007

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CITY OF MANASSAS PARK

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(703) 335-8800 • Fax (703) 335-0053
www.cityofmanassaspark.us

Mayor:
Frank Jones

Vice Mayor:
Bryan Polk

City Manager:
Mercury T. Payton

April 2006

Deputy City Manager:
Laura A. Fitzpatrick

Council Members:
Michael R. Bunner
Cynthia Gardner
Fran Kassinger
Adam Larson
Vonna L. Privett

To the Mayor, Governing Body Members and Citizens of Manassas Park:

Presented herewith is the City of Manassas Park's FY2006-07 Adopted Budget. This document includes balanced budgets for the General Fund, Capital Projects Fund, Debt Service Fund, Water & Sewer Fund, PRTC Trust Fund and Bull Run ASAP Fund. The budgets for the various school funds are in a separate document and not included here.

The General Fund budget includes appropriations for the Schools, in accordance with the revenue sharing agreement, as well as funding for required debt service and all other anticipated operations.

Overview:

This year's budget preparation had some severe challenges. Our fund balance reserves, which have been used to balance the budget in recent years, were not available this year as we do not feel it is fiscally prudent to continue utilizing fund balance to this degree.

Major increases in fuel and electrical costs have had a heavy impact throughout our operations. We have ongoing equipment and infrastructure needs, demands for expanded capital projects, increased demands for services on our work force, and a relatively constant pool of available revenue sources. In the meantime, with growth and needs mentioned above, our choices become fewer to reduce costs.

Offsetting those challenges were a significant increase in the property assessments and a lower than anticipated increase in employee health insurance costs.

We have projected the current real estate tax to increase in total by \$3,746,059 for FY 2007, based on a \$1.14 tax rate and an increase in assessed value of 23% for calendar year 2007. Only 43% of this increase goes to City operations (57% to the schools) resulting in additional revenue of \$1,610,805 for City operations.

All other factors being equal, the elimination of unavailable funding in the General Fund of \$2,560,000 (use of fund balance and a transfer from the Capital Projects Fund) and projected \$1,610,805 increase in tax revenues just noted, results in an immediate requirement to reduce the FY 2007 budget for expenditures by \$950,000. We then provided for cost increases related to salaries (4%), healthcare (9%), and general inflationary increases. We have also provided for certain service/program, increases, including minimal additional staffing.

The overall picture for the General Fund for FY 2007 budgets a use of fund balance of \$448,470, with a plan to eliminate using fund balance as a balancing tool over the next couple of years. This still leaves us with a “healthy” fund balance in the General Fund to provide for unforeseen contingencies.

Other General Fund Highlights:

- Proposing an administration fee from the Water & Sewer Fund to the General Fund to cover certain costs provided by the General Fund for water and sewer operations, such as payroll, bill collections, legal services, and management.

- Repayment from the Capital Projects Fund for the purchase of the house for the new police station.

- Additional staffing in Information Technology, Police, Building/Planning/Zoning, Public Works, Social Services and Parks and Recreation.

- Provision for total management reserves of \$301,241, spread through the various departments.

The Capital Projects and Debt Service Program are fully funded as planned. The City’s debt service payments are provided for within the “transfers” portion of the General Fund budget. No funding for the Capital Projects Fund is planned from the General Fund. We anticipate that those projects will be provided for from PRTC, VDOT and proffer dollars.

In the Water & Sewer Fund, similar to the General Fund, we have significantly reduced the reliance on reserves. The 2006 budget reflected a use of over \$2.8 million to balance the budget, while the 2007 budget required only \$450,000. Again, it is our plan to eliminate completely this reliance on reserves to fund current operations.

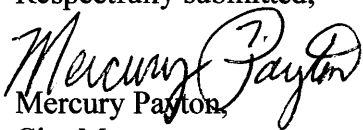
Conclusion:

We have become accustomed to budget challenges over the years. This year, however, presented an accumulation of factors – some unexpected and some building from prior years - which together created some major hurdles. At the same time, we are trying to successfully position the city government for the many transitions that we expect over the next few years.

This budget represents hard work on the part of the entire city team, including the Governing Body, to address the many goals that have been expressed for us. While the final proposed tax decrease represents a significant decrease, there are continued pressures to relieve the tax burden on our residential homeowners. At this time I believe that our tax rate can only be reduced further if we re-visit policy choices in areas of the capital plan, use of fund balance and direct service levels to the community.

I sincerely thank the department heads and city staff for their diligent efforts and sacrifices on behalf of the City. They have made difficult and informed decisions as stewards of City funds.

Respectfully submitted,


Mercury Payton,
City Manager

General Fund Budget



General Fund Budget

CITY OF MANASSAS PARK
GENERAL FUND
FY 2007 REVENUES BUDGET

Uncommitted Revenues (Committed to Schools)	FY05 Actual	FY06 Approved	Est. Actual 2006	FY07 Budget
CURRENT REAL ESTATE TAX	\$ 14,247,284	\$ 16,934,067	\$ 16,678,800	\$ 20,424,859
DELINQUENT REAL ESTATE TAX	271,524	300,000	300,000	300,000
CURRENT REAL P/S PROPERTY TAXES	296,585	283,000	302,737	311,819
CURRENT PERSONAL PROPERTY TAX	2,325,764	2,320,000	2,624,205	2,702,931
DELINQUENT PERSONAL PROPERTY TAX	131,270	175,000	125,000	128,125
PENALTIES - ALL PROPERTY TAXES	184,708	180,000	180,000	185,400
INTEREST ALL INVESTMENTS	112,261	90,000	100,000	102,500
LOCAL SALES TAX	2,032,705	1,950,000	2,025,000	2,126,250
UTILITY TAXES - ELECTRIC	450,908	436,000	436,000	458,080
UTILITY TAXES - GAS	217,992	220,000	200,000	210,500
UTILITY TAXES - TELEPHONE	265,842	306,000	258,096	270,339
UTILITY TAXES - CONSUMPTION	41,819	39,500	30,000	30,900
UTILITY TAXES - CELL PHONE	267,918	225,000	225,000	236,250
BUSINESS LICENSES	681,181	751,000	700,000	714,000
CABLE TV FRANCHISE FEE	108,640	107,000	112,052	114,293
MOTOR VEHICLE LICENSES	294,064	290,000	275,000	281,875
BANK STOCK TAXES	27,366	13,504	13,504	13,504
RECORDATION TAXES	483,739	250,000	500,000	500,000
CIGARETTE TAX	562,019	380,000	375,000	386,250
MEALS TAX	292,943	280,000	280,000	288,400
ANIMAL LICENSES	1,990	3,000	1,000	1,000
SIGN PERMITS	600	500	500	500
CONCEALED WEAPONS PERMITS	665	400	400	400
DUMPSTER/STORAGE CONT.			25	25
YARD SALE PERMITS	173	300	130	130
CONDITIONAL USE PERMIT	600	600	600	600
STREET CUT PERMITS	140	3,000	100	100
COURT TRANSFER FEES	750	600	600	600
SUBDIVISION PLATS	856	4,000	800	800
HOME OCCUPATION PERMITS	5,450	5,000	5,000	5,000
DOCUMENT SALES			600	600
COURT FINES/FORFEITURES	134,131	160,000	115,358	118,819
PARKING FINES	42,154	41,000	25,000	25,750
COURTHOUSE SECURITY FUND	2,597	1,900	3,732	3,844
BLDG/ZONING VIOLATION TICKET FEES	1,750	4,000	2,300	2,369
RENT - ALLIANCE BANK	30,000	18,000	18,000	-
INTEREST EARNED	144,475	107,500	60,000	61,800
COMMUTER RAIL PARKING FEE	82,106	59,860	60,000	63,000
OTHER REVENUE	32,790	20,000	20,000	21,000
COLLECTION ADMIN FEES	13,673	11,000	11,000	11,000
ATTORNEY FEES - DELINQUENCIES	19,331	5,000	8,000	8,000
ABC TAXES	6,032	6,032	6,032	6,032
WINE TAXES	8,836	6,323	6,323	6,323
PERSONAL PROPERTY TAX RELIEF	1,231,907	1,296,000	1,458,209	1,487,373
ROLLING STOCK TAX	6,902	3,194	3,167	3,167
TAX ON DEEDS	113,559	100,000	100,000	102,500
AUTOMOBILE RENTAL TAX	17,299	21,000	21,000	21,000
Uncommitted Total	25,200,194	27,408,290	27,668,270	31,738,007

GENERAL FUND - 2007 REVENUES BUDGET

(Continued)

Committed Revenues (City Operations)	FY05 Actual	FY06 Approved	Est. Actual 2006	FY07 Budget
E-911 REVENUE	73,074	160,000	104,526	107,139
CIGARETTE TAX - POLICE SET ASIDE	562,019	75,000	75,000	75,000
ZONING AND SUBDIVISION PERMITS	5,140	2,000	2,000	2,000
BUILDING PERMITS	156,823	112,500	200,000	250,000
COURT MAINTENANCE FEES	126	170	100	100
RECREATION CENTER REVENUES	22,073	7,000	23,000	23,690
POOL REVENUE-COSTELLO	30,016	20,400	25,000	25,750
SPORTS REVENUE	4,611	20,000	5,000	5,250
EXTENDED CARE REVENUE	293,776	328,200	263,726	276,912
INSTRUCTIONAL REVENUE	5,659	6,000	-	-
POOL REVENUE-SIGNAL BAY	134,786	130,000	130,000	133,900
SIGNAL HILL PARK REVENUE	28,576	28,700	28,700	29,561
PROGRAM REVENUE	5,711	25,000	10,486	10,801
SPECIAL EVENTS DONATION			13,221	40,000
SCHOOL BOARD - GASOLINE PAYMENTS	47,028	36,063	37,574	38,701
EXPENDITURE REFUNDS/REBATES	6,223	50,000	72,626	74,805
VRE REIMBURSEMENT	24,667	-	-	-
NSF CHECK FEE	1,625	2,100	1,000	1,030
SITE PLAN REVIEW	14,894	10,000	5,000	5,150
CHARGES FOR SERVICES-FISCAL AGENT	10,500	14,000	14,000	14,420
DSS - UTILITIES	6,044	4,000	4,000	4,120
RECOVERIES & REBATES - SCHOOLS	76,500	42,349	42,349	43,619
RECOVERIES WATER AND SEWER	66,700	126,700	66,700	70,035
SALE OF SURPLUS EQUIP/ASSETS	63	500	13,175	13,834
HOUSE BILL #599 (LAW ENFORCEMENT)	388,764	409,756	409,756	422,049
COMMISSIONER OF REVENUE	77,723	80,810	80,000	82,400
TREASURER	71,564	74,303	71,962	74,121
ELECTORAL BOARD	33,754	51,500	48,740	50,202
RENT - DSS	9,950	26,059	26,059	26,841
SOCIAL SERVICES - OFFICES	-	64,000	-	-
RESOURCE MGMT DEVELOP INITIATIVE		30,000	-	-
DSS DONATIONS/CONTRIBUTIONS	23	2,500	2,500	2,575
VJCCCA	-	29,108	29,108	29,763
WELFARE REVENUE-STATE	216,585	741,367	782,564	806,041
CSA REIMBURSEMENT (58% of CSA/CPMT ex)	725,593	326,000	638,000	522,000
CSA ADMINISTRATION	7,158	7,159	7,159	7,159
STREET MAINTENANCE	525,188	525,000	525,000	540,750
LITTER CONTROL	4,375	6,323	5,000	5,000
GRANT REVENUES	-	69,000	-	-
HOUSE BILL #1377	-	10,000	-	-
4-FOR-LIFE GRANT	4,896	4,900	8,661	8,661
FIRE - Aid to Localities		20,270	23,313	23,313
ECONOMIC DEVELOPMENT GRANT	-	150,000	150,000	150,000
CRO/ SRO MPHS GRANT	-	200,000	200,000	200,000
LOCAL LAW ENFORCEMENT BLOCK GRANT	-	1,219	1,219	1,219
SRO MPMS	-	38,000	30,000	30,000
Law Enforcement - fy 2007 Congress. Mandated				205,000
DMV Overtime Grant	10,449	-	24,000	24,000
GANG TASK FORCE	51,855	75,000	73,922	78,000
GANG TASK FORCE VEHICLE	1,200	9,400	9,400	9,400
VOTING MACHINE GRANT	-	8,750	8,750	-
ODP GRANT - ROLLOVER	21,685	21,685	21,685	21,685
FEDERAL ASST TO FIREFIGHTERS	22,010	24,445	-	-
HOMELAND SECURITY GRANT			28,963	25,070
WELFARE REVENUE-FEDERAL	763,632	615,000	550,000	615,000
TRANS PARK Ctr Sales to Gen Fund Reserve 5%	-	-	-	375,000
TRANSFER FROM GENERAL FUND BALANCE	130,960	2,000,000	-	448,470
TRANSFER FROM ENTERPRISE FUND	3,300	-	-	350,000
TRANSFER FROM CAPTIAL PROJECTS BALANCE		560,000	-	371,800
Committed Total	4,647,298	7,382,236	4,892,944	6,751,335
General Fund Total	\$ 29,847,492	\$ 34,790,526	\$ 32,561,214	\$ 38,489,342

City of Manassas Park
General Fund
FY 2007 Expenditures Budget - SUMMARY

Description	FY 05 Actual	FY 06 Adopted	2006		Budget
			Est Actual	2007	Request
Governing Body	\$ 203,916	\$ 211,005	\$ 203,286	\$ 241,237	
City Manager	324,464	223,891	223,669	238,106	
Management Services	228,120	915,712	651,345	261,737	
Legal Services	285,066	248,500	301,366	270,000	
Independent Auditor	33,000	36,000	25,000	27,500	
Insurance	201,106	160,052	160,052	164,854	
Comm. Revenue	281,363	362,100	319,954	414,148	
Assessor	75,981	95,020	84,286	92,548	
Treasurer	352,551	349,063	349,984	401,735	
Finance	242,122	407,096	375,553	427,615	
Info technology	97,336	118,773	193,463	667,645	
Registrar	136,170	145,446	129,987	138,141	
Law Enforcement	2,489,302	3,263,485	3,129,447	3,568,899	
Fire & Rescue Svc	1,553,670	2,113,667	1,973,582	2,041,968	
Inspections	203,141	249,698	296,992	601,007	
Planning & Zoning	122,511	203,347	116,007	-	
Pub Wrks Dept Total	1,909,842	2,443,285	2,461,978	2,597,734	
Social Services	2,758,260	2,217,587	2,587,592	2,524,026	
Parks & Recreation	980,745	1,528,725	1,387,645	1,728,276	
Economic Develop	-	18,001	-	-	
Transfers	15,271,586	16,772,840	16,625,997	19,653,181	
Regional Services	1,938,917	2,155,068	2,155,068	2,428,986	
Total expenditures	\$ 29,689,169	\$ 34,750,808	\$ 33,752,253	\$ 38,489,342	

Projected Fund Balance-June 30, 2006 \$ 5,570,245

Summary FY 2007

Total revenue 38,040,872
(excluding transfer from General Fund)

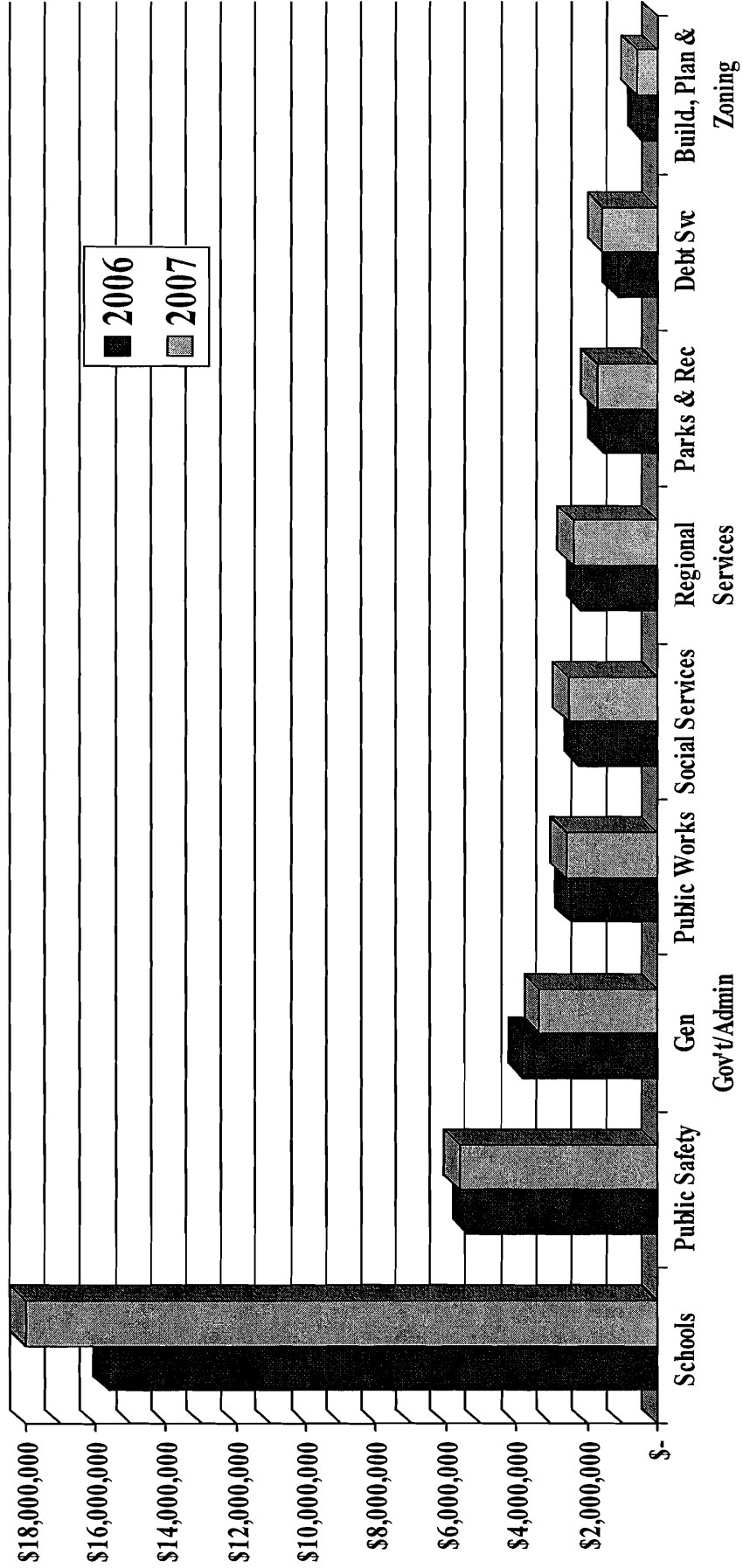
Total expenditures 38,489,342

Excess expenditures over revenue (448,470)

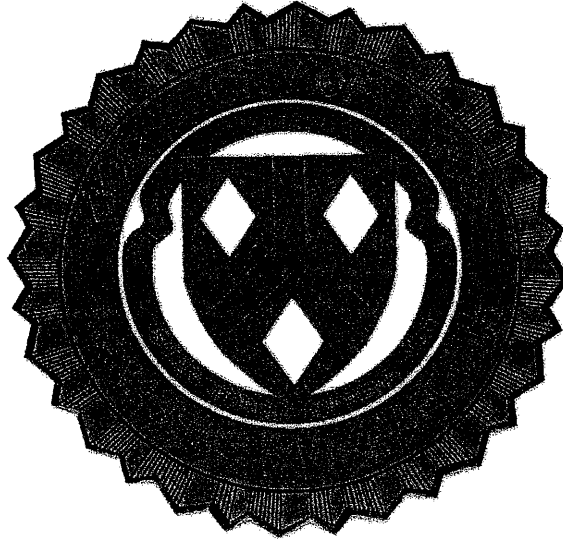
Projected Fund Balance-June 30, 2007 \$ 5,121,776

As a % of budgeted expenditures 13.31%

Comparison of Total General Fund Budgeted Expenditures FY 2006 to 2007



***General Fund
Departmental Budgets***



*General Fund
Departmental Budgets*

GOVERNING BODY & CITY CLERK

The Governing Body sets policies and procedures as identified in the adopted budget, the City Code and Charter, and through specific directives. The mayor and six council members are elected every two years on an at-large basis.

The City Clerk serves as the link between the Governing Body and the citizens of the City. The clerk ensures that all Governing Body activities are in accordance within the framework of the Constitution, the laws of the Commonwealth of Virginia, and the City Code and Charter of Manassas Park, and to document those actions accordingly.

BUDGET HIGHLIGHTS

Personnel :

	<u>FY 2006</u>	<u>FY 2007</u>
	Full-time	Full-time
Governing Body & City Clerk	1	1

Operations :

- The FY 2007 budget reflects a \$30,000 increase over the FY 2006 budget, due in large part to the establishment of a Management reserve, \$12,500 and due to salary and employee benefits increases, \$18,000.

CITY OF MANASSAS PARK
FY07 General Fund Budget for
Governing Body

<i>Governing Body</i>	FY 05 Actual	FY 06 Adopted	2006 Est Actual	Budget Request 2007
Council Salaries	\$ 120,085	\$ 46,916	\$ 115,749	\$ 65,000
Clerk Salary		75,416		75,496
FICA	9,081	5,553	9,538	10,748
Retirement	7,680	8,296	7,988	8,305
457 Match	570	3,120	3,000	390
Group Health	3,198	6,544	4,000	3,824
Awards/Misc. (incl school)	15,199	5,000	5,000	15,000
Prof'l Services	760	4,000	5,000	4,000
Printing/Binding	643	3,600	3,000	3,000
Advertising	2,850	2,000	4,000	3,000
Data Processing	591	1,000	1,000	
Postage	425	4,000	500	515
Telecomm.	2,991	2,560	4,000	
Travel/Edu.	720	6,000	5,000	5,000
Dues/Memberships	24,713	25,000	25,011	25,000
Office Supplies	1,936	2,000	2,500	2,000
Books/Subs.	6,810	5,500	2,000	3,000
Payment to NVPDC	5,664	4,500	6,000	4,500
Mgmt. Reserve				12,460
Department Total	\$ 203,916	\$ 211,005	\$ 203,286	\$ 241,237

CITY MANAGER

The City Manager facilitates the effective communication and implementation of the policies and procedures set forth by the Governing Body as identified in the Adopted Budget, the City Code and Charter, and through specific directives. The office advises the Governing Body with regard to the financial condition of the city, its future needs, and all matters related to its proper administration.

The City Manager must propose and submit an annual budget to the City Council and, once approved, must be responsible for its implementation. The City Manager directs and supervises the administration of all departments, offices, and agencies of the city, except as otherwise provided in the city's charter.

BUDGET HIGHLIGHTS

Personnel :

	<u>FY 2006</u>	<u>FY 2007</u>
	Full-time	Full-time
City Manager	2	2

Operations :

- The FY 2007 budget reflects a 6% or \$14,000 increase over the FY 2006 budget, due primarily to salary and employee benefits increases; more specifically, group health insurance and bilingual supplement.

CITY OF MANASSAS PARK
FY07 General Fund Budget for
City Manager

<i>City Manager</i>	FY 05 Actual	FY 06 Adopted	2006 Est Actual	Budget Request 2007
Salaries/Wages	\$ 190,455	\$ 153,837	\$ 143,507	\$ 159,990
FICA	12,182	11,769	10,159	12,239
Retirement	13,665	17,344	15,713	17,599
457 Match	870	780	1,050	780
Group Health	20,671	13,088	19,962	20,829
Tuition Assistance	5,572	5,000	8,640	5,000
Bilingual Supplement	7,344	3,500	7,800	6,000
Employee Awards	155	-	-	-
Prof'l Services	2,000	-	-	-
Printing/Binding	1,547	1,000	500	1,000
Advertising	609	430	400	430
Data Processing	720	1,000	1,700	-
Postage	121	1,000	2,146	1,000
Telecomm.	2,190	1,664	1,892	-
Travel/Edu.	651	900	900	900
Dues/Memberships	2,938	3,000	3,000	2,500
Office Supplies	794	4,850	6,000	4,850
Books/Subs.	306	320	300	320
Capital Outlay	799	-	-	-
Mgmt. Reserve	60,876	4,409	-	4,669
Department Total	\$ 324,464	\$ 223,891	\$ 223,669	\$ 238,106

MANAGEMENT SERVICES

Management Services supports the City Manager's efforts to facilitate the effective communication and implementation of the policies and procedures set forth by the Governing Body. Community Relations functions are managed in this department. Communications programs are to keep residents and the media informed of municipal services and activities. Grants administration for Federal, State, and other funding opportunities are sought and administered by the department.

BUDGET HIGHLIGHTS

Personnel :

	<u>FY 2006</u>	<u>FY 2007</u>
	Full-time	Full-time
Management Services	3	3

Operations :

- The FY 2007 budget reflects a significant decrease of \$654,000 below the FY 2006 budget, due in large part to the reduction of the Management Reserve in 2007. Capital outlay, which provided funding for City vehicles in FY 2006, is greatly reduced in FY 2007.
- In addition, the establishment of a separate Information Technology Division contributed to the decrease; Information Technology costs were included within Management Services budget in 2006.

CITY OF MANASSAS PARK
FY07 General Fund Budget for
Management Services

<i>Management Services</i>	FY 05 Actual	FY 06 Adopted	2006 Est Actual	Budget Request 2007
Salaries/Wages	\$ 119,344	\$ 309,712	\$ 151,393	\$ 173,705
FICA	8,303	23,693	11,582	13,288
Retirement	15,928	28,209	16,653	19,108
457 Match	300	1,560	360	780
Group Health	15,158	32,720	11,982	3,824
Employee Awards	409	500	-	3,500
Prof'l Services	28,001	20,000	20,000	
Printing/Binding	7,846	5,000	500	10,800
Advertising/recruiting	4,300	5,600	2,500	7,500
Data Processing	10,232	100	6,000	
Postage	547	916	200	3,000
Telecomm.	2,192	1,600	2,240	
Travel/Edu.	3,592	2,000	6,000	6,000
Dues/Memberships	1,211	6,641	5,000	5,500
Office Supplies	9,459	1,200	3,500	4,500
Uniforms/Clothing	29	-	-	-
Books/Subs.	78	100	125	100
Capital Outlay, 3 vehicles	1,192	72,000	70,310	5,000
			338,000	
State Champ/Youth (moved to gov body for 2007)		25,000	5,000	
Mgmt. Res (Mgt Svcs)		379,161		5,132
Unallocated		-		-
Department Total	\$ 228,120	\$ 915,712	\$ 651,345	\$ 261,737
Unallocated, City Only		143,791.00		
Budgeted tax rate reduction	0.00	368,656.00		
Total Mgt Res & Unall		512,447.00	0.00	-

LEGAL SERVICES, AUDITOR & INSURANCE

These are budgets for contracted services:

Legal Services effectively advises the City of Manassas Park staff and Governing Body in specialized areas requiring legal consultation. The City Attorney represents the City in litigation before state and federal courts, as well as various administrative agencies. The City Attorney also drafts and reviews amendments to ordinances and other legislative matters.

The Audit budget provides for an annual independent audit of the City's financial and administrative affairs as required by City Code.

The Insurance budget provides for property and liability coverage in order to safeguard the City's assets. The City's portion of health insurance costs are reflected in the individual departmental budgets.

BUDGET HIGHLIGHTS

Personnel :

None. Contracted Services

Operations :

- Legal Services: The FY 2007 budget reflects a \$22,000 increase over the FY 2006 budget, due primarily to the anticipated increased legal consultations relating to Park Center project, police station construction, parks & recreation building design and construction, and public works initiatives and activities.
- Auditor: The FY 2007 budget reflects a decrease of \$8,500 from FY 2006, due to the elimination of a management reserve for auditor.
- Insurance: The FY 2007 budget reflects an approximate \$5,000 increase over FY 2006 budget, due primarily to modest inflationary adjustments to the City's insurance coverage.

CITY OF MANASSAS PARK
FY07 General Fund Budget for
Legal Services, Auditor & Insurance

<i>Legal Services</i>	FY 05 Actual	FY 06 Adopted	2006 Est Actual	Budget Request 2007
City Attorney				
General Matters	161,581	140,000	270,230	270,000
Prosecuting Atty	25,200	30,000	25,200	-
Governing Body	4,203	20,000	-	
Comm. of Revenue	436	-	-	
Treasurer	1,741	5,000	-	
Audit Letter	920	-	-	
Employmt./Personnel	81,827	30,000	5,936	
Planning & Zoning	5,241	5,000	-	
Public Works	3,892	5,000	-	
Blooms Crossing	1,199	500	-	
Parks and Rec.	-	1,000	-	
Claims against City	(19,628)	1,000	-	
Registrar	7,139	1,000	-	
Schools	4,908	-	-	
Economic Devel.	6,409	10,000	-	
Department Total	285,066	248,500	301,366	270,000
 <i>Independent Auditor</i>				
Prof'l Services- Auditor	33,000	25,000	25,000	27,500
Management Reserve	-	11,000		
Department Total	33,000	36,000	25,000	27,500
 <i>Insurance</i>				
Insurance	201,106	160,052	160,052	164,854
Group Health	-	-		
Department Total	201,106	160,052	160,052	164,854

COMMISSIONER OF REVENUE

The Commissioner of Revenue Department performs all duties prescribed by the laws of the Commonwealth relating to the assessment of property and taxes in a fair and equitable manner. The Department diligently and carefully maintains all records in the office to ensure accuracy and thoroughness.

The Commissioner of Revenue serves a four-year term at the pleasure of the voters of the City of Manassas Park.

BUDGET HIGHLIGHTS

Personnel :

	FY 2006	FY 2007
	Full-time	Full-time
Commissioner of Revenue	5	6

Operations :

- The FY 2007 budget reflects a \$52,000 increase over the FY 2006 budget, due in large part to salary and employee benefits expenses associated with the addition of 1 new position.

**CITY OF MANASSAS PARK
FY07 General Fund Budget for
Commissioner of Revenue**

<i>Comm. Revenue</i>	FY 05 Actual	FY 06 Adopted	2006 Est Actual	Budget Request 2007
Salaries/Wages	184,787	233,875	209,333	283,230
Overtime	1,317	4,000	4,000	4,000
FICA	13,783	17,891	16,320	21,973
Retirement	20,203	23,985	23,027	31,155
457 Match	750	1,950	990	780
Group Health	19,313	32,720	19,194	27,789
Prof'l Services	-	500	500	550
Maint. Svc. Contracts	673	700	700	1,100
Printing/Binding	10,749	11,000	10,000	13,750
Advertising	1,917	1,000	968	1,000
Data Processing	8,610	13,000	13,322	
Postage	5,656	4,000	3,000	7,500
Telecomm.	2,769	2,000	2,322	
Surety Bonds	-	500	500	500
Travel/Edu.	1,460	4,000	3,000	3,500
Dues/Memberships	810	700	800	1,000
Office Supplies	3,011	5,000	5,000	7,500
Uniforms	88	200	168	250
Books/Subs.	1,571	400	310	450
Capital outlay (Folding machir	3,897		6,500	
Mgmt. Reserve	-	4,679		8,121
Department Total	281,363	362,100	319,954	414,148

ASSESSOR

The City Assessor function is to accurately assess the real estate that is within the City of Manassas Park's geographical boundaries, on an annual basis.

BUDGET HIGHLIGHTS

Personnel :

	<u>FY 2006</u>	<u>FY 2007</u>
	Full-time	Full-time
Assessor	1	1

Operations :

- The FY 2007 Budget reflects a \$2,000 decrease from the FY 2006 Budget, due in large part to the assumption of data processing and telecommunications expenses by the Information Technology Department.

CITY OF MANASSAS PARK
FY07 General Fund Budget for
Assessor

<i>Assessor</i>	FY 05 Actual	FY 06 Adopted	2006 Est Actual	Budget Request 2007
Salaries	60,715	68,987	66,383	72,662
FICA	4,642	5,278	5,078	5,559
Retirement	6,623	7,589	7,302	7,993
Group Health	-	4,953	-	-
457 Match	-	390	-	-
Prof'l Services	-	100	100	100
Printing Binding	-	1,900	1,000	1,500
Data Processing	113	400	190	
Postage	1,354	1,500	1,500	1,500
Telecomm.	1,556	640	1,212	
Travel and Edu.	-	300	250	300
Dues/Memberships	185	200	350	200
Office Supplies	66	120	120	120
Books/Subs.	728	800	800	800
Mgmt. Reserve	-	1,863		1,815
Department Total	75,981	95,020	84,286	92,548

TREASURER

The Treasurer Department is responsible for the cash management of City funds. They accept funds from residents, businesses, and other governmental units for payment of taxes, utilities, permits and licenses, reimbursements, and appropriations on behalf of the City and School Division. The office manages the disbursement, as well as, investment of local funds.

The Treasurer serves a four-year term at the pleasure of the voters of the City of Manassas Park.

BUDGET HIGHLIGHTS

Personnel :

	<u>FY 2006</u>	<u>FY 2007</u>
	Full-time	Full-time
Treasurer	5	5

Operations :

- The FY 2007 budget reflects a \$53,000 increase over the FY 2006 budget, due in large part to the addition of credit card expenses, \$21,000, salary and employee benefits increases, \$19,000, and increases to capital outlay, management reserve, and professional services.

CITY OF MANASSAS PARK
FY07 General Fund Budget for
Treasurer

<i>Treasurer</i>	FY 05 Actual	FY 06 Adopted	2006 Est Actual	Budget Request 2007
Salaries/Wages	185,172	198,973	206,375	205,309
Overtime	5,751	4,556	5,741	4,556
Part-time	-	13,000	-	15,142
FICA	14,009	16,216	16,227	17,213
Retirement	21,814	19,202	22,701	22,584
457 Match	705	1,560	1,590	1,560
Group Health	19,906	26,176	24,040	32,053
Prof'l Services	53,033	15,171	20,000	28,000
Repairs and Maint.	378	500	500	500
Maint. Svc. Contracts	1,494	1,417	1,000	-
Printing/Binding	3,643	3,176	5,000	4,000
Advertising	584	700	1,000	1,500
Data Processing	9,894	7,624	8,500	-
Postage	11,423	12,000	15,968	12,000
Telecomm.	2,544	2,362	2,040	-
Surety Bonds	675	675	675	675
Travel/Education	4,565	6,544	4,000	5,500
Dues/Memberships	575	715	700	715
Bank Svc Charges	1,726	3,000	2,500	2,500
Credit Card Exp.	3,920	3,680	2,500	25,000
Auto License Decals	3,769	3,891	3,800	4,100
Dog License Tags	243	300	419	300
Office Supplies	3,022	2,100	2,500	2,100
Uniforms	29	150	58	150
Books/Subs.	81	150	150	200
Capital outlay	3,596	2,000	2,000	8,200
Mgmt. Reserve	-	3,225	-	7,877
Department Total	352,551	349,063	349,984	401,735

FINANCE

The Finance Department provides for the general financial management of the City including budgeting, accounting and financial reporting, purchasing, accounts payable, payroll, and benefits management. The department develops and implements the City's financial policies and procedures and responds to public inquiries concerning financial operations.

The Finance Department maximizes City resources by identifying cost saving measures and making improvements to the budget process while developing and monitoring the City's annual operating and capital budgets.

BUDGET HIGHLIGHTS

Personnel :

	<u>FY 2006</u>		<u>FY 2007</u>	
	Full-time	Part-time	Full-time	Part-time
Finance	4	1	4	1

Operations :

- The FY 2007 budget reflects a \$20,000 increase over the FY 2006 budget, due in large part to salary and employee benefits increases.

CITY OF MANASSAS PARK
FY07 General Fund Budget for
Finance

<i>Finance</i>	FY 05 Actual	FY 06 Adopted	2006 Est Actual	Budget Request 2007
Salaries/Wages	151,822	268,964	250,000	285,953
Overtime	10,331	1,000	1,500	1,000
Sal./Wages- Part-time	4,551	26,000	10,381	27,040
FICA	11,766	22,565	19,125	24,020
Retirement	10,645	28,883	27,500	31,455
457 Match	690	1,560	1,080	780
Group Health	3,680	26,176	15,000	31,031
Prof'l Services	30,024	12,139	12,139	10,000
Contractual svcs	-		7,062	-
Printing/Binding	322	1,000	2,271	800
Advertising	1,957	-	2,951	-
Data Processing	4,203	5,712	13,010	
Postage	466	325	382	350
Telecomm.	4,147	2,780	2,780	
Travel/Edu.	3,392	1,000	4,000	4,000
Dues/Mbrships	35	300	800	800
Office Supplies	2,221	1,860	4,500	2,000
Uniforms/Clothing	27			
Book/Subscriptions	374			
Capital outlay	1,469		1,072	
Mgmt. Reserve	-	6,832		8,385
Department Total	242,122	407,096	375,553	427,615

INFORMATION TECHNOLOGY

Note: This division was previously part of the Management Services Department.

The Information Technology Division provides leadership and guidance to City departments in the introduction and use of new technologies to enhance City services to citizens. The staff provides an array of technical services and products for management, staff, elected officials and citizens. Among these services are development and implementation of the strategic IT plan, centralized computer support for municipal functions, development and implementation of e-government applications, software and database analysis and design, security of electronically-stored information, microcomputer and peripheral support, and local and wide-area network communication design and implementation.

BUDGET HIGHLIGHTS

Personnel :

	<u>FY 2006</u>	<u>FY 2007</u>
	Full-time	Full-time
Information Technology	1	2

Operations :

- The FY 2007 budget reflects a \$548,000 increase over the FY 2006 budget, due in large part to the establishment of the new Division. Several City-wide services are consolidated in this Division, including data processing, telecommunications, and computer hardware & software expenses.

CITY OF MANASSAS PARK
 FY07 General Fund Budget for
 Information Technology

INFORMATION TECHNOLOGY (New in 2007)	2006			Budget
	FY 05 Actual	FY 06 Adopted	Est Actual	Request
				2007
Salaries/Wages				127,734
FICA				9,772
Retirement				14,051
457 Match				780
Group Health				14,168
IT Consulting				40,000
Telecommunications - City wide				200,000
Data processing costs - City wide				50,000
Training & Education				5,000
Office Supplies				5,000
Books/Subscriptions				13,500
Website development proj				40,000
Capital Outlay - Computers				50,000
Capital outlay - Police Stn				50,000
Capital Outlay - Software				7,200
Central Office Svcs.				
Copier	5,578	9,000	12,746	10,000
Postage Meter	2,326	2,350	482	2,350
AS/400 Computer	15,426	27,500	32,230	15,000
Misc Office Equipment	271	1,563	60	
Telecommunications	27,963	23,360	25,000	
Mgt reserve				13,091
Technology Initiative				
Prof'l. Svcs- Webmaster	5,400	7,000	7,000	
Prof'l. Svcs- Software	3,465	5,000	-	
Prof'l. Svcs- Server	8,818	5,000	11,803	
Prof Svcs - IT consulting			20,000	
Special Projects		-	38,729	
Capital Outlay	18,888	3,000	-	
PC's			5,000	
Character Generator	9,200	5,000	10,413	
New Phone System		30,000	30,000	
Department Total	97,336	118,773	193,463	667,645

REGISTRAR

The Registrar's Office ensures the voting rights of City of Manassas Park residents by collecting and maintaining voter registration data and overseeing scheduled elections of local, state, and federal officials.

BUDGET HIGHLIGHTS

Personnel :

	<u>FY 2006</u>		<u>FY 2007</u>	
	Full-time	Part-time	Full-time	Part-time
Registrar	1	2	1	2

Operations :

- The FY 2007 budget reflects a \$7,000 decrease from the FY 2006 budget, due in large part to reductions in capital outlay expenses, the assumption of data processing and telecommunication expenses by the Information Technology Department, and reduction in maintenance contracts.

CITY OF MANASSAS PARK
FY07 General Fund Budget for
Registrar

<i>Registrar</i>	FY 05 Actual	FY 06 Adopted	2006 Est Actual	Budget Request 2007
Elect. Bd. Salaries	49,975	56,595	55,389	62,347
Sal/Wages Dep/ Asst	25,671	24,338	28,356	32,473
Elect. Bd. Officers	(961)	9,015	9,000	9,015
FICA	5,312	6,191	7,095	7,943
Group Health	-	6,544	-	-
Retirement	5,277	6,220	9,212	6,858
457 Match	-	1,170	-	390
Prof'l. Svcs.	-	4,180	4,000	4,460
Maint. Svc. Contracts	130	7,800	4,000	4,800
Printing/Binding	1,136	2,050	1,040	1,300
Advertising	1,367	1,010	294	1,010
Data Processing	453	2,839	474	
Postage	2,670	1,975	772	1,275
Telecomm.	936	320	1,134	
Travel/Edu.	1,952	2,696	2,372	2,636
Dues/Mbrships	125	150	150	150
Office Supplies	1,480	770	700	775
Capital Outlay	40,645	8,750	6,000	-
Mgmt. Reserve	-	2,833		2,709
Department Total	136,170	145,446	129,987	138,141

LAW ENFORCEMENT

The Law Enforcement functions for the City of Manassas Park - Police services, Emergency 911 Communications, and Animal Control – are to protect life, property, and civil order while creating and maintaining a proactive partnership with our residential and business community in an effort to enhance public safety and reduce fear and incidence of crime in the City of Manassas Park.

BUDGET HIGHLIGHTS

Personnel :

	<u>FY 2006</u>		<u>FY 2007</u>	
	<u>Full-time</u>	<u>Part-time</u>	<u>Full-time</u>	<u>Part-time</u>
Police	31	4	31	4
E-911	7	-	7	-
Animal Control	1	-	1	-

Operations :

- The FY 2007 budget reflects a \$305,000 increase over the FY 2006 budget, due in large part to an awarded \$205,000 Technology Grant (offset by additional revenue), salary and employee benefits increases of \$135,000 are offset by reductions in capital outlay and the assumption of data processing and telecommunication expenses by the Information Technology Department.

CITY OF MANASSAS PARK
FY07 General Fund Budget for
Law Enforcement

<i>Police Department</i>	FY 05 Actual	FY 06 Adopted	2006 Est Actual	Budget Request 2007
Salaries/Wages	1,232,132	1,460,752	1,453,122	1,550,137
Overtime	125,794	108,000	127,423	135,000
DMV Grant Overtime	-	15,000	-	15,000
Inaug. Detail Overtime	(106)	-	-	-
Sal.- Part-time	32,381	46,659	28,000	57,475
FICA	103,483	113,366	123,054	134,457
Retirement	133,861	161,953	159,843	170,515
457 Match	9,195	11,310	11,310	6,630
Group Health	92,213	202,504	153,637	129,509
Clothing Allowance	900	900	900	900
Prof'l. Health Svcs.	3,473	5,000	6,500	5,000
Prof'l. Svcs.	3,914	5,000	6,682	5,000
Maint. Svc. Contracts	10,110	11,500	11,500	60,000
Printing/Binding	4,696	3,000	3,000	3,000
Advertising	846	1,000	1,200	1,000
Data Processing	3,821	4,000	5,586	
Postage	2,100	8,000	8,000	7,000
Telecomm.	11,543	10,000	12,100	
Travel/Edu.	7,516	11,000	11,000	11,000
Dues/Mbrships	29,690	35,000	35,000	37,000
Office Supplies	8,681	9,000	9,000	11,000
Cleaning Supplies	968	1,500	1,500	2,500
Pub. Safety Supp.	34,452	45,000	45,000	66,000
PS Supp.-Reserve Off.	-	10,000	10,000	
PS Supp.-2 K-9's	-	15,000	15,000	-
Uniforms	29,557	40,000	40,000	40,000
Books/Subs.	2,229	2,500	2,500	3,000
Capital Outlay - tech grant	77,583	-	-	205,000
Cap Vehicles	4,214	84,000	84,000	146,125
Cap Vehicle Gang Grant	8,200	9,400	9,400	9,400
Cap CRO Vehicle Grant	-	46,000	46,000	
L L Enf. Block Grant	2,199	-		-
Mgmt. Reserve	-	48,825		56,233
Department Total	1,975,645	2,525,169	2,420,257	2,867,881
E 911				
Sal/Wages	213,275	257,910	244,537	280,850
Overtime	21,183	25,000	30,105	28,000
FICA	17,451	21,643	21,010	23,627
Retirement	23,243	28,370	26,899	30,894
457 Match	885	2,730	1,530	3,120
Group Health	17,351	34,671	29,460	47,367
Maint Svc Contracts	17,780	33,000	33,000	46,000
Printing/Binding	973	2,000	1,500	2,000
Advertising	-	100	100	250
Data Processing	360	1,000		
Postage	-	200	200	200
Telecomm.	40,823	48,000	48,000	40,000

CITY OF MANASSAS PARK
 FY07 General Fund Budget for
 Law Enforcement (continued)

<i>E 911 (Cont)</i>	FY 05 Actual	FY 06 Adopted	2006 Est Actual	Budget Request 2007
Travel/Edu	80	1,000	1,000	1,000
Office Supplies	1,926	2,000	2,000	3,000
Uniforms	1,067	4,000	4,000	3,500
Books/Subs	819	1,000	1,000	2,000
Cap Lease - Principal	66,108	53,000	53,000	53,000
Radio Upgrades	-	12,000	12,000	
RMS GIS map/CAD	-	96,000	96,000	
Mgmt. Reserve	-	12,472		13,343
Department Total	423,322	636,096	607,347	578,151
<i>Animal Control</i>				
Sal/Wages	43,707	46,848	47,915	52,458
Overtime	761	500	608	700
FICA	3,272	3,622	3,712	4,067
Retirement	4,767	5,153	5,271	5,770
457 Match	390	390	420	390
Group Health	5,278	4,953	10,268	10,344
Contracted Svcs	31,080	35,000	30,000	43,000
Printing/Binding	-	700	700	700
Advertising	-	50	50	50
Data Processing	60	-	100	-
Travel/Education	435	500	500	500
Dues/Mbrships	30	50	50	30
Office Supplies	499	750	750	750
Uniforms/Clothing	47	500	500	500
Books/Subs.	-	100	100	100
Animal Warden Supp	9	1,000	800	1,000
Other Supplies	-	100	100	100
Mgmt. Reserve	-	2,004		2,409
Department Total	90,335	102,220	101,844	122,867
<u>Law Enforcement Summary</u>				
Police Department	1,975,645	2,525,169	2,420,257	2,867,881
Animal Control	90,335	102,220	101,844	122,867
E 911	423,322	636,096	607,347	578,151
Grand Total	2,489,302	3,263,485	3,129,447	3,568,899



FIRE & RESCUE SERVICES

Fire & Rescue Services ensures the safety and security of City of Manassas Park residents by providing fire suppression and mitigation services, as well as responding to and providing quality service at medical emergencies.

BUDGET HIGHLIGHTS

Personnel :

	<u>FY 2006</u>	<u>FY 2007</u>
	Full-time	Full-time
Fire & Rescue Services	26	26

Operations :

- The FY 2007 budget reflects a \$72,000 decrease from the FY 2006 budget, due in large part to the reduction of capital outlay expenses and the assumption of data processing and telecommunication expenses by Information Technology Department.

CITY OF MANASSAS PARK
FY07 General Fund Budget for
Fire & Rescue Svc

<i>Fire & Rescue Svc</i>	FY 05 Actual	FY 06 Adopted	2006 Est Actual	Budget Request 2007
Sal/Wages	999,777	1,262,125	1,209,281	1,289,708
Overtime	141,274	82,852	82,852	80,000
ALS Incentive pay				32,000
Fire Marshall	1,150	3,600	1,800	1,800
FICA	84,928	96,247	98,848	107,368
Retirement	109,079	149,351	133,021	141,868
457 Match	5,895	10,530	7,530	7,800
Group Health	90,732	170,144	144,902	140,710
Prof'l Health Svcs	2,526	17,250	15,000	13,000
Prof'l Svcs	325	1,500	1,500	1,500
Repairs/Maint	10,033	11,000	11,000	35,000
Maint Svc Contracts	16,025	18,600	18,600	20,000
Printing/Audio-Visual	3,892	3,500	3,000	2,500
Advertising	374	1,500	1,000	1,500
Data Processing	1,797	2,500	6,524	
Postage	-	5,125	1,500	1,500
Telecomm.	11,215	40,480	40,000	
Travel/Education	5,922	12,000	10,000	12,000
Dues/Mbrships	4,795	6,000	5,000	6,000
Office Supplies	1,315	5,000	4,372	5,000
Med/Lab Supplies	6,615	13,765	10,400	10,000
4 for life grant exp	-			8,662
Aid to localities exp	-		23,313	23,313
Cleaning Supplies	1,675	2,600	2,600	3,200
PS Supplies	-	-	-	-
Uniforms	9,106	15,000	12,500	14,000
Books/Subs	665	2,000	2,000	2,000
Purchase of Equip	10,052	31,370	20,000	15,000
Capital Outlay:				
2 vehicles	-	27,000		24,000
12 heart monitors	-	30,000	107,000	
CAD & GIS	-	50,000		
Emergency management	18,143	-		2,500
VDEMA EOP	(21,046)	-	39	-
VDEMA 1st Responder	24,849	-		-
LCARS Project	12,556	-		-
Mgmt. Reserve	-	42,628		40,039
Department Total	1,553,670	2,113,667	1,973,582	2,041,968

BUILDING, PLANNING & ZONING

The Building, Planning & Zoning Department ensures the high level of safety and quality of life enjoyed by residents by providing proactive services ensuring compliance with established and accepted ordinances and codes relative to construction, building maintenance, and installation and use of facilities.

BUDGET HIGHLIGHTS

Personnel :

	<u>FY 2006</u>	<u>FY 2007</u>
	Full-time	Full-time
Building, Planning, & Zoning	6	8

Operations :

- The FY 2007 budget reflects the reorganized Inspections and Planning & Zoning Departments into one Building, Planning & Zoning Department. The FY 2007 budget reflects an overall \$148,000 increase over the FY 2006 budget, due in large part to new positions added to the Department. Salary and Employee benefit costs of \$133,000 and capital outlay expenses of \$22,000 account for the majority of the increase.

CITY OF MANASSAS PARK
FY07 General Fund Budget for
Building, Planning & Zoning

<i>Inspections</i>	FY 05 Actual	FY 06 Adopted	2006 Est Actual	Budget Request 2007
Sal/Wages	155,364	187,511	227,348	454,661
Part-time	193	-	-	-
FICA	11,630	15,935	17,392	34,782
Retirement	16,952	16,952	25,008	50,013
457 Match	495	1,170	840	780
Group Health	11,673	22,814	19,718	14,718
Printing/Binding	395	800	500	2,500
Advertising			300	2,500
Data Processing	180	400	530	
Postage	736	1,400	1,000	2,200
Telecomm.	2,457	900	1,702	
Travel/Edu	2,245	500	750	3,000
Dues/Mbrships	60	500	500	1,000
Office Supplies	565	900	1,000	1,500
Books/Subs	197	-	404	-
Capital outlay - vehicle				22,000
Mgmt. Reserve	-	(84)		11,353
Department Total	203,141	249,698	296,992	601,007

<i>Planning & Zoning</i>				
Salaries/Wages	87,236	122,265	56,676	
Part-time	-	25,000	25,000	
Comms Wages	-	4,200	-	
FICA	6,352	9,675	1,571	
Group Health	-	9,906	-	
Retirement	9,292	13,449	6,234	
457 Match		780	-	
Prof'l Svcs	10,755	3,000	11,404	
Printing/Binding	547	2,000	1,000	
Advertising	1,929	2,500	3,500	
Data Processing	513	200	3,034	
Postage	538	1,500	770	
Telecomm.	1,197	800	1,444	
Travel/Edu	2,810	3,000	3,750	
Dues/Mbrships	463	500	500	
Office Supplies	820	1,000	1,000	
Books/Subs	58	75	123	
Eyes on Manassas Park	-	-	-	
Mgmt. Reserve	-	3,497	-	
Plan. Department Total	122,511	203,347	116,007	-

PUBLIC WORKS

The Public Works Department consists of street maintenance, city garage, building and grounds, and water & sewer operations. Street Maintenance provides for continuous improvement of the safety of the streets in the City of Manassas Park. Fleet management and city garage ensure safety and a full service life for City-owned vehicles through effective execution of preventative maintenance and management of necessary repairs, both in-house and outsourced. Building & Grounds provides effective regular maintenance and improvements to facilities and grounds owned, operated, and maintained by the City of Manassas Park for use by employees and residents. Refuse and recycling provide for the successful collection and removal of solid waste and recyclable refuse to all citizens in the City of Manassas Park.

BUDGET HIGHLIGHTS

Personnel :

	FY 2006	FY 2007
	Full-time	Full-time
Streets	5	6
Garage	2	2
Building & Grounds	2	2

Operations :

- The FY 2007 budget reflects an overall \$154,000 increase over the FY 2006 budget, due in large part to the newly signed building & grounds contracted services for city-owned property lawn maintenance and care.

CITY OF MANASSAS PARK
FY07 General Fund Budget for
Public Works

<i>Engineering</i>	FY 05 Actual	FY 06 Adopted	2006 Est Actual	Budget Request 2007
Civil Engineering	48,609	99,139	80,000	99,139
General Engineering	-	40,000	-	40,000
Department Total	48,609	139,139	80,000	139,139
<i>Street Department</i>				
Sal/Wages	202,931	199,386	232,877	255,545
Sal Reg. Snow	5,408	10,000		10,000
Overtime	13,754	9,400	29,049	14,000
Overtime Snow	19,520	8,500	-	19,550
Part-time (Season)	29,908	77,800	54,921	
FICA	19,829	21,970	24,239	22,881
Retirement	18,507	31,981	25,616	28,110
457 Match	390	2,340	660	390
Group Health	28,361	39,264	40,330	36,387
Professional Services	1,326			
Contract Svcs	21,527	8,000	8,000	15,000
Contract Svcs Snow	8,858	30,000	25,000	10,000
Contract Svcs-Mosquito Control				35,000
Repairs & Maint	107,229	25,000	41,400	60,000
Printing/Binding	181	750	750	900
Advertising	631	500	750	1,000
Data Processing	-	5,000	100	
Street Lights	2,685	-	96	1,500
Telecomm.	4,354	2,000	4,102	
Travel/Edu	279	1,000	1,000	7,500
Office Supplies	9	500	400	500
Repair/Maint Supp	2,240	25,000	20,000	25,000
Uniforms	4,814	5,600	6,000	5,600
Street Signs	4,273	6,000	6,000	6,000
VPDES Compliance	5,537	10,000	10,000	15,000
Capital Lease	1,519	-	1,760	1,800
Capital Outlay	25,129	281,300	281,292	50,000
Capital Outlay Equip	12,741	-	8	28,000
Mgmt. Reserve	-	17,730		12,993
Department Total	541,939	819,021	814,351	662,656
<i>Garage</i>				
Salaries/Wages	74,252	111,675	106,095	140,117
Reg Time Snow	158	-	-	-
Overtime	7,906	6,832	19,741	12,000
Overtime Snow	425	3,180	-	12,000
FICA	5,922	8,543	9,626	12,555
Retirement	7,843	13,200	11,670	15,413
457 Match	-	1,170	540	780
Group Health	11,029	13,088	13,980	17,447
Contract Svcs	-	2,000	2,000	2,000
Printing/Binding	-	-	75	500
Advertising	1,304	500	500	500

CITY OF MANASSAS PARK
 FY07 General Fund Budget for
 Public Works (continued)

<i>Garage(cont)</i>	FY 05 Actual	FY 06 Adopted	2006 Est Actual	Budget Request 2007
Telecomm.	1,620	1,120	2,274	
Travel/Edu	373	3,000	3,000	10,000
Office Supplies	231	500	500	500
Med Supplies	-	200	200	200
Repair & Maint Supp	40,807	28,000	77,804	37,100
Petrol products	155,245	115,000	143,438	158,000
Vehicle Parts/Supp	56,736	55,000	60,538	63,000
Uniforms	3,775	4,800	4,276	4,800
Books/Subs	350	-	-	500
Capital Outlay Equip	1,469	21,500	21,500	25,000
Mgmt. Reserve	-	7,917		10,248
Department Total	369,444	397,225	479,963	524,707
<i>Refuse Disposal</i>				
Prof'l Svcs	2,253	10,000	10,000	12,000
Contract Svcs	553,266	584,490	584,490	625,100
Department Total	555,519	594,490	594,490	637,100
<i>Buildings & Grounds</i>				
Sal/Wages	106,637	87,572	95,235	106,176
Reg. Time Snow	83	2,226	-	3,000
Overtime	4,217	4,100	13,008	4,500
Overtime Snow	759	3,400	-	3,400
Part-time	-	10,250	5,000	-
FICA	8,591	7,483	8,663	8,956
Retirement	8,501	20,088	10,476	11,679
457 Match	720	1,170	510	390
Group Health	9,881	13,088	5,548	6,896
Prof'l Svcs	8,255	1,000	2,500	1,000
Contract Svcs	14,700	16,300	16,300	170,000
Repairs & Maint	49,769	65,000	75,614	65,000
Maint Svc Contract	5,388	10,500	11,984	21,000
Data process			100	
Electric Svcs	125,233	110,000	123,026	149,000
Heat Svcs	35,296	23,000	31,856	45,000
Water/Sewer Svcs	1,856	2,000	2,238	2,400
Telecomm.	1,355	900	586	
Travel/Edu	29	900	500	1,500
Office Supplies	-	100	800	100
Clean Supplies	247	500	-	500
Repair/Maint Supp	959	2,500	2,266	2,500
Uniforms	1,854	2,700	1,964	2,700
Graffiti Removal		10,000	5,000	10,000
Capital Outlay				
Cap Outlay Vehicles	10,000	87,000	80,000	6,000
Mgmt. Reserve	-	11,633		12,434
Department Total	394,330	493,410	493,174	634,132

CITY OF MANASSAS PARK
 FY07 General Fund Budget for
 Public Works (continued)

	FY 05 Actual	FY 06 Adopted	2006 Est Actual	Budget Request 2007
<u>DPW Summary:</u>				
Engineering	48,609	139,139	80,000	139,139
Street Department	541,939	819,021	814,351	662,656
City Garage	369,444	397,225	479,963	524,707
Refuse and Disposal	555,519	594,490	594,490	637,100
Buildings and Grounds	394,330	493,410	493,174	634,132
<i>Pub Wrks Dept Total</i>	1,909,842	2,443,285	2,461,978	2,597,734

SOCIAL SERVICES

The Department of Social Services provides time-sensitive, long-term solutions to problems facing needy residents. The Department develops, manages, and assists Federal and State initiatives designed to mitigate potential hindrances to positive quality of life for all eligible citizens. Social Services utilizes numerous resources in a caring, professional manner, while providing a network of protection, support, and temporary financial assistance.

BUDGET HIGHLIGHTS

Personnel :

	<u>FY 2006</u>		<u>FY 2007</u>	
	<u>Full-time</u>	<u>Part-time</u>	<u>Full-time</u>	<u>Part-time</u>
Social Services	15	1	15	2

Operations :

- The FY 2007 budget reflects a \$307,000 increase over the FY 2006 budget, due in large part to the mandated services provided under the Comprehensive Services Act (CSA).

CITY OF MANASSAS PARK
FY07 General Fund Budget for
Social Services

Social Services	FY 05 Actual	FY 06 Adopted	2006 Est Actual	Budget Request 2007
Salaries/Wages	509,525	621,887	547,140	729,639
Overtime	-	7,000	7,000	7,000
Part-time Salaries	157,412	62,402	77,689	32,459
FICA	49,223	52,348	48,335	58,836
Retirement	57,332	70,466	60,185	80,260
457 Match	1,755	5,070	1,590	780
Group Health	51,223	85,072	57,790	52,799
Prof'l Health Svcs	-	500	500	500
Prof'l Svcs Legal	27,500	27,500	27,500	27,500
Comm Svcs	22,605	23,450	23,450	23,450
Janitorial Svcs	-	700	500	700
Maint Svc Contract	3,561	1,400	1,400	1,400
Printing/Binding	738	1,100	1,100	1,100
Advertising	1,530	1,000	1,000	1,000
Data Processing	513		1,000	
Utilities	1,640	4,000	3,000	4,000
Postage	2,187	5,000	5,000	5,000
Telecomm.	14,540	8,800	8,800	12,000
Insurance/ bonding	-	3,500	-	3,500
Bonding	-		-	
Rents/Leases	20,405	26,059	26,059	26,059
Travel/Edu	11,249	10,000	10,000	10,000
General Relief	1,731	10,000	5,000	5,000
Aux. Grant- Disabled	3,484	10,000	5,000	5,000
ADC	-	500	500	500
Foster Care Aid	9,547	30,000	30,000	30,000
Emergency Asst	-	2,000	2,000	10,000
Laundry/Houskeep	-	50	50	50
Refugees Settlem't	2,426	2,640	2,640	2,640
Day Care Title XX	213,045	111,057	250,000	200,000
Jobs Purchase	1,506	3,000	3,038	13,000
Spec Needs Adopt	40,246	62,000	10,000	10,000
Adopt Subsidy Funds	32,200	48,000	40,000	48,000
Companion Title XX	7,332	14,000	10,000	14,000
Child PS	1,079	2,000	1,500	2,000
Family Svcs	1,083	5,000	2,500	5,000
Adult PS	5,591	10,000	7,000	10,000
Inc Elig Day Care	38,888	85,000	40,000	85,000
Prevention	300	2,000	1,000	2,000
State and Local Hosp.	41	305	670	305
Cooling/Heating Asst	-	-	-	-
At Risk CSA/CPMT	1,396,612	600,000	1,100,000	900,000
Dues/Mbrships	694	600	600	600
Expend from Contrib	1,708	2,500	45,000	3,500
Qual Day Care Initiative	52,575	55,000	30,000	30,250
Office Supplies	11,217	10,000	10,000	10,000
Cleaning Supplies	-	50	50	50
Repair & Maint Supp	1,027	700	500	700
Vehicle Repairs/Supp	1,051	1,000	500	1,000
Uniforms	29	300	300	300
Books/Subs	490	500	705	500
VJCCC				
Expend from Contrib	-	1,000		
CSA Administration	-	7,159	-	7,159
Cap Outlay Offices	1,420	80,000	80,000	
Mgmt. Reserve	-	43,972		49,491
Department Total	2,758,260	2,217,587	2,587,592	2,524,026

PARKS & RECREATION

The Department of Parks & Recreation provides the residents of Manassas Park with an enhanced quality of life through the delivery of diverse educational, recreational, and enrichment activities and services, as well as maintains and improves community parks and recreation centers. The Department is committed to the provision of quality leisure services for the residents of Manassas Park and to the improvement of public understanding of the significance of leisure in a full and meaningful life. Facilities will be made available to provide every citizen of Manassas Park the freedom to enrich their lives through recreational activities and leisure opportunities.

BUDGET HIGHLIGHTS

Personnel :

	<u>FY 2006</u>		<u>FY 2007</u>	
	<u>Full-time</u>	<u>Part-time</u>	<u>Full-time</u>	<u>Part-time</u>
Parks & Recreation	19	1	20	-

Operations :

- The FY 2007 budget reflects a \$200,000 increase over the FY 2006 budget. Increases in repair & maintenance, seasonal events, and capital outlays are offset by reductions in employee benefit costs and reductions due to Information Technology's assumption of all data processing and telecommunication expenses.

CITY OF MANASSAS PARK
FY07 General Fund Budget for
Parks & Recreation

<i>Parks & Recreation</i>	FY 05 Actual	FY 06 Adopted	2006 Est Actual	Budget Request 2007
Salaries & Wages	292,073	610,635	483,311	632,823
Part-time	249,228	268,495	277,483	305,790
Wages Extend Care	54,880	-	41,594	-
FICA	44,005	67,253	61,383	71,804
Retirement	37,286	58,383	53,164	69,610
457 Match	1,770	4,680	1,800	1,170
Group Health	28,551	116,974	65,472	37,141
Life Insurance	-	20,135	-	-
Contract Svcs	123,551	126,410	126,410	134,410
Repairs & Maint	30,461	45,750	45,750	140,000
Maint Svc Contract	1,340	-	-	-
Printing/Binding	8,196	11,000	15,000	15,000
Advertising	1,303	4,000	3,302	4,000
Data Processing	3,141	5,000	11,702	-
Water & Sewer	3,471	4,500	3,256	4,500
Postage	3,254	2,500	3,200	4,580
Telecomm.	16,334	8,800	19,870	-
Travel/Edu	1,350	3,500	3,500	8,000
Dues/Mbrships	385	1,000	1,348	4,000
July 4th Contract	18,161	21,000	21,000	21,000
Fall Festival	1,195	1,400	1,187	1,400
Extended Care	6,031	11,000	11,000	11,000
<u>Pools</u>			-	
Costello Ops	190	500	500	500
Costello Chem	-	500	500	500
Costello Equip	1,324	1,500	1,500	2,929
Signal Bay Ops	576	1,000	1,000	1,000
Signal Bay Equip	5,664	6,000	6,000	9,532
Rec Ctr Ops	1,418	4,000	4,000	12,500
Preschool	1,579	1,500	1,500	1,500
Seasonal Events	8,374	10,000	27,500	50,000
Seniors	733	1,200	1,000	1,200
Programs	35	1,200	-	-
Misc. Refunds	2,690	7,000	9,612	7,000
Office Supplies	1,802	2,300	2,300	5,000
Janitorial Supplies	2,925	7,000	7,000	7,000
Uniforms	1,497	3,500	3,500	6,500
Books/Subs	723	1,000	1,000	1,000
Costello Concession	7,830	6,000	6,000	6,000
Signal Hill Concession	1,586	6,000	6,000	6,000
Recn Equipt	10,377	8,000	8,000	8,000
Cap Outlay	2,773	20,657	30,000	52,000
Capital Vehicles	-	-	-	35,000
Office for Teens	2,684	30,000	20,000	15,000
Mgmt. Reserve	-	17,453	-	33,888
Department Total	980,744	1,528,725	1,387,645	1,728,276

TRANSFERS

Transfers reflect payments from the City's General Fund to the City's other Operating Funds – Debt Service, Capital Projects, and Enterprise, as well as the transfer to the Manassas Park City Schools' Funds.

BUDGET HIGHLIGHTS

Personnel :

- None

Operations :

- The FY 2007 budget reflects a \$2.9 million increase over the FY 2006 budget, due in large part to increased funding to Manassas Park City Schools, \$2.5 million, including School's Debt Service payments. The increase also reflects the increased debt service payments of \$400,000 for the City.

REGIONAL SERVICES

These are costs related to regional and shared services provided by Prince William County.

BUDGET HIGHLIGHTS

Personnel :

- None

Operations :

- The FY 2007 budget reflects a \$274,000 increase over the FY 2006 budget. Budget increases reflect additional contributions to Community Services/Mental Health, PWC Library System, Cooperative Extension, tax relief for the elderly, PWC Jail and Juvenile Detention Center, and Virginia Juvenile Community Crime Control Act (VJCCCA), offset by decreased contributions to Courts.

CITY OF MANASSAS PARK
FY07 General Fund Budget for
Transfers & Regional Services

<i>Transfers</i>	FY 05 Actual	FY 06 Adopted	2006 Est Actual	Budget Request 2007
Litter Grant	1,338	6,323	6,323	
to Debt Service	722,627	835,976	689,133	409,702
to Debt Service		247,531	247,531	180,301
to Debt Service		60,000	60,000	
to Debt Service				972,514
to Capital Projects	53,000	-	-	-
to School Debt Service	1,883,236	2,380,282	2,380,282	
Approp to School	12,463,229	13,242,728	13,242,728	18,090,664
Previous Year Surplus	120,396			
Department Total	15,243,826	16,772,840	16,625,997	19,653,181
Regional Services				
<u>Shared Services - County</u>				
Courts	122,522	63,715	63,720	(10,162)
Sheriff	137,542	158,686	158,688	184,396
Commwlth Atty	80,174	84,059	84,060	100,387
Comm Svcs/Mental Hlth	461,782	505,086	505,086	611,237
Agency on Aging	93,083	92,402	92,400	106,259
Outreach to Detention	9,918	12,807	12,804	14,043
Coop Extension	49,890	25,122	25,128	49,856
Public Health	15,408	10,253	10,248	10,223
Contrib to Reg Library	465,557	475,011	475,008	520,029
Total Shared Services	1,435,876	1,427,141	1,427,142	1,586,268
Comp Comm Cor/Pre	7,193	11,928	11,928	12,524
Juvenile Detention Ctr	56,081	95,000	95,000	99,750
Jail	187,880	330,000	330,000	346,500
VJCCCA	-	29,108	29,108	58,358
Local Health	37,930	43,606	43,606	45,786
Disab Svcs Board	-	660	660	1,293
Tax Relief for Elderly	201,124	204,050	204,050	264,253
Contrib to NVCC	12,832	13,575	13,574	14,254
Department Total	1,938,917	2,155,068	2,155,068	2,428,986

***Debt Service Fund
Budget***



*Debt Service Fund
Budget*

DEBT SERVICE FUND

The Debt Service Fund is used to account for the accumulation of resources and the payment of principal and interest for the City's general obligation indebtedness.

BUDGET HIGHLIGHTS

Personnel :

- None.

Operations :

- The FY 2007 budget reflects a \$2,100,000 decrease from the FY 2006 budget, due primarily to the FY 2006 bond anticipation note payoff.

CITY OF MANASSAS PARK
Debt Service Fund
FY 2007 Budget

Description	FY 05 Actual	FY 06 Adopted	2006 Estimated Actual	2007 Budget Request
<i>Debt Service City</i>				
Transfer from General Fund (19.57% of 1999 GOB)	\$ 226,279	\$ 247,531	\$ 247,531	\$ 180,301
Transfer from General Fund	356,321	689,133	439,133	409,702
Transfer from General Fund for Interest Payment	-	60,000	60,000	-
Transfer from Enterprise Fund	140,026	146,843	146,843	-
Transfer from CIP (IOM Bond)	-	2,500,000	2,500,000	-
Transfer from General Fund (\$15M)	-	-	-	972,514
Total Debt Service - City	\$ 722,627	\$ 3,643,507	\$ 3,393,507	\$ 1,562,517

Debt Service Expenditures

<i>Debt Service City</i>				
General Obligation Series 2005 (\$15,000,000-City port.)	\$ -	\$ -	\$ -	\$ 972,514
General Obligation Series 1999 (\$10.755M - City)	226,279	247,531	247,531	180,301
General Obligation Series 1995 (\$1.8M - W&S)	140,026	146,843	146,843	-
General Obligation Series 1993 (\$4.8M)	310,000	369,565	369,565	340,150
General Obligation Series 1992 (\$3.8M)	-	27,000	27,000	27,000
BAN Series 2005	-	2,560,000	2,560,000	-
VML/VACO General Obligation	-	250,000	-	-
Fire Truck - Quint - Alliance Bank (\$200K)	46,321	42,568	42,568	42,552
Total of Debt Service - City	\$ 722,627	\$ 3,643,507	\$ 3,393,507	\$ 1,562,517

***Capital Projects Fund
Budget***



*Capital Projects Fund
Budget*

CAPITAL PROJECTS FUND

Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities and infrastructure (other than those financed by proprietary funds).

The City's Capital Projects Fund is primarily financed through transfers from the General Fund and the sale of General Obligation bonds. Supplementing the General Fund and General Obligation bond monies are additional funding sources including Federal and State grants, contributions.

BUDGET HIGHLIGHTS

Personnel :

- None.

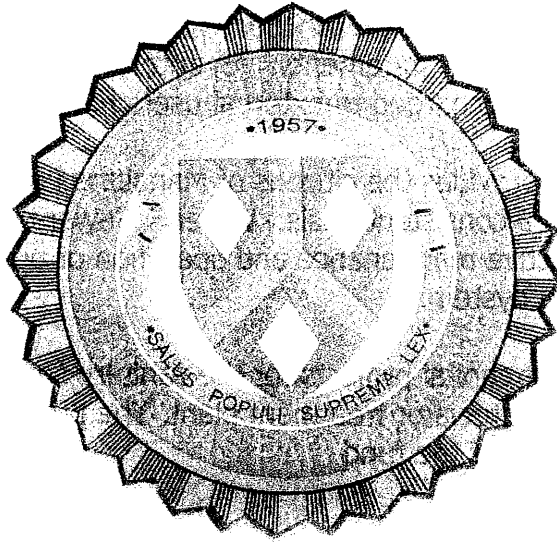
Operations :

- The FY 2007 budget reflects a \$4,500,000 increase over the FY 2006 budget. FY 2007 reserve funding for a new City Hall building accounts for the significant funding increase.

CITY OF MANASSAS PARK
Capital Projects Fund
FY 2007 Budget

Description	FY 05 Actual	FY 06 Adopted	2006 Est Actual	Budget Request 2007
REVENUE:				
Centex (Park Station) Proffers (net of 43% schools)	1,350,550	1,613,980	1,800,000	1,482,000
Park Center (land sales)				7,500,000
Park Center (for Manassas Dr streetscape)				600,000
Park Center & Vdot funding (Manassas Dr/Euclid)				520,000
VDOT				1,500,000
PRTC Funds (Gas Tax Revenues)	264,956	411,000	411,000	400,000
Cigarette Tax Revenue (for Police Station)	-	75,000	75,000	75,000
Fund Transfers	652,574			
Fire Station - credits				
\$15 Million VML Bond	2,500,000	15,000,000	14,700,000	-
Interest Earned on \$15 M VML Bond			253,000	245,000
Fund balance reserve - total reserve	336,508	560,000	803,411	10,017,431
Total Revenue	5,104,588	17,659,980	18,042,411	22,339,431
EXPENDITURES:				
Transfer to General Fund				
Repay for house @ Police Station	-	560,000	-	371,800
Park Center 5% Emergency reserve	-	-	-	375,000
Total transfer to General Fund	-	560,000	-	746,800
VML Bond				
Transfer Out to Debt Service (BAN)	-	2,500,000	2,500,000	-
New Fire Station Construct. - SPN	3,185,707	-	-	-
Police Station Construction	43,195	5,060,000	3,500,000	5,000,000
Parks & Rec. Renovation	-	5,000,000	-	5,000,000
Reserve from \$10 million Bond Issue	-	2,440,000	-	-
Total Bond Projects	3,228,902	15,000,000	6,000,000	10,000,000
Cigarette Tax				
Cigarette Tax for Police Station	-	75,000	-	-
PRTC / VDOT				
Sidewalks (PRTC)	123,194	130,000	130,000	200,000
Manassas Dr. RR X	58,167	130,000	130,000	-
Street Improvements (PRTC)	-	95,000	95,000	200,000
Westside Street Improvements (VDOT/Proffers/City)				1,507,173
Street Improvements -Manassas Dr & Euclid				520,000
Reserve for PRTC	-	56,000	56,000	-
Total PRTC/VDOT Projects	181,361	411,000	411,000	2,427,173
Proffers/Other projects				
Reserve for new City Hall (net of 5% transfer)				7,125,000
PW Operations Center (Salt storage Shed)	-	-	-	1,000,000
PW vehicle maintenance facility- W&S	207,796	-	-	-
Street Projects	-	1,613,980	1,613,980	-
Manassas Dr. S/W-Andrew/Park Center Ct.	83,595	-	-	-
Fire Station Furnishings	66,688	-	-	-
Manassas Dr. streetscape	-	-	-	600,000
Fire Station - Traffic Signal	53,199	-	-	-
Signal Hill Park Irrigation System				90,000
Costello Park Paving	2,571	-	-	-
Street Improve. - Manassas Dr.	8,200	-	-	-
Parks - Trail/Paths	1,984	-	-	-
Signal Bay Waterpark - replace features	-	-	-	200,000
Street Improvements - Repaving	75,103	-	-	-
Other Projects	391,778	-	-	-
Total Proffer/Other Projects	890,913	1,613,980	1,613,980	9,015,000
Total Expenditures	4,301,177	17,659,980	8,024,980	22,188,973
Excess Revenue/Exp PLUS Fund Balance	803,411	-	10,017,431	150,458

*Water & Sewer Fund
Budget*



*Water & Sewer Fund
Budget*

ENTERPRISE FUND (Water & Sewer Fund)

The Enterprise Fund (Water & Sewer Fund) is the City's single proprietary fund. This type of fund is used to report the same functions presented as business-type activities in the government-wide financial statements. An enterprise fund may be used to report any activity for which a fee is charged to external users for goods or services.

The Water & Sewer Fund provides the citizens of Manassas Park with highest quality of potable drinking water on a consistent basis. Water & Sewer enables the highest water quality level through effective maintenance and operation of public wastewater distribution and treatment system.

The Fund also accounts for capital projects for the sanitary sewer system, water distribution system, and wastewater treatment plant. The projects are funded through revenues and fund balances of the fund.

BUDGET HIGHLIGHTS

Personnel :

	<u>FY 2006</u>	<u>FY 2007</u>
	Full-time	Full-time
Water	14	14
Sewer	3	2

Operations :

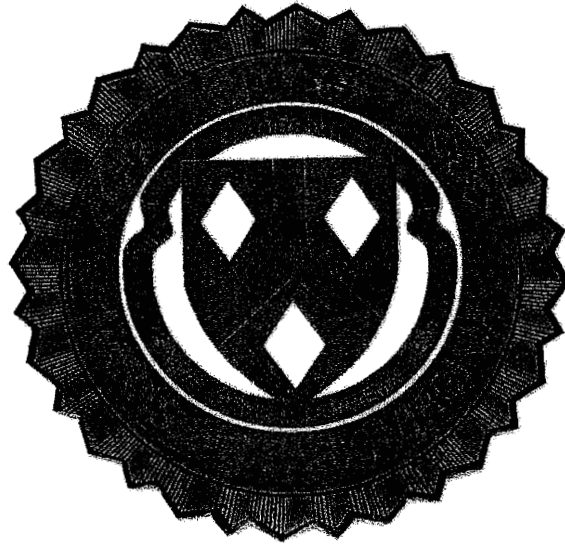
- The FY 2007 budget reflects a \$428,000 decrease from the FY 2006 budget. Decreases in the Water & Sewer related capital projects account for the significant portion of the decrease.

**City of Manassas Park
Water & Sewer Fund
FY 2007 Budget**

	FY05 Actual	FY06 Adopted	2006 Estimated Actual	Budget Request FY 2007
REVENUES:				
Water and Sewer Charges	\$ 3,110,948	\$ 3,080,000	\$ 3,142,521	\$ 4,250,000
Connect Fees	45,680	46,570	39,942	48,000
Penalties & Interest	76,689	68,734	86,589	70,000
UOSA Payments Fairfax	64,797	58,516	64,368	60,000
Interest Earned	131,142	157,147	150,000	160,500
Interest Earned-GF Loan	-	21,442	20,000	22,000
Antenna Space Lease	35,534	85,000	40,881	90,000
Tap/Availability Fees	1,862,960	1,500,000	1,807,000	2,200,000
Approp. From Reserve	-	2,864,135	-	450,000
Sale of Water Meters	-	57,000	158,820	160,000
Total Revenue	5,327,750	7,938,544	5,510,121	7,510,500
EXPENDITURES:				
Water				
Salaries/Wages	318,048	617,206	421,755	448,875
Salaries/Wages Overtime	58,953	28,194	27,923	50,000
Salaries/Wages Part-time	-	11,303	-	13,608
FICA	27,951	50,238	35,291	39,205
Retirement, VRS	41,265	67,893	55,891	49,376
457 Match	405	5,850	1,080	1,080
Group Health, 9 Employees	29,770	44,577	51,487	41,237
Profess Svcs	47,885	15,000	5,262	10,000
State Water Works Assess	6,967	10,000	6,967	10,000
Contract Svcs	13,456	25,000	25,000	20,625
Repairs/Maint	141,304	85,000	85,000	70,125
Printing/Binding	7,677	2,000	10,609	5,500
Advertising	1,665	1,000	766	1,000
Data Processing	3,134	6,000	10,623	-
Electricity	37,650	35,000	30,000	34,000
Water Purchase	286,340	275,000	289,800	288,000
O&M UOSA Plant (2007 budget in Sewer)	870,500	1,000,000	997,234	-
Monitoring Lab Contribution	21,426	16,500	25,350	24,000
Monitoring NVPDC	1,807	1,800	1,818	1,850
UOSA Res Maint (2007 budget in Sewer)	-	180,000	293,983	-
Postage	17,743	20,000	17,295	15,000
Telecomm	14,000	12,000	11,421	10,500
Insurance	-	55,000	-	-
Travel/Edu	1,439	1,500	1,500	7,000
Dues/Mbrships	1,261	650	1,000	1,125
Office Supplies	1,439	1,000	3,500	825
Repairs/Maint Supp	404	15,000	15,000	10,000
Uniforms	5,638	7,200	6,512	5,400
Books and Subscriptions	256	-	-	225
Lift Station Supp	5,035	10,000	10,000	8,250
Cap Outlay	-	5,000	5,000	74,020
Cap Outlay-Equip	6,314	60,000	153,820	60,000
Cap Outlay-Vehicles	-	28,000	33,924	30,000
Management Reserve	-	53,947	-	26,617
Debt Service (98102)	-	-	146,843	145,715
UOSA Debt Service (98102)	1,521,942	1,352,512	1,352,512	1,294,478
Administration fee	70,000	-	-	350,000
Total Water	3,561,674	4,099,369	4,134,166	3,147,636

	FY05 Actual	FY06 Adopted	2006 Estimated Actual	Budget Request FY 2007
City of Manassas Park				
Water & Sewer Fund (Continued)				
FY 2007 Budget				
Sewer				
Salaries/Wages	97,788	206,118	80,615	189,420
Salaries/Wages Overtime	7,554	10,765	28,961	11,196
FICA	7,847	16,592	8,934	15,347
Retirement, VRS	10,309	22,673	8,237	20,836
457 Match	-	1,950	-	1,080
Group Health, 3 Employees	11,147	14,859	10,582	18,825
Profess. Svcs.	1,326	-	-	5,750
Contract Svcs.	-	-	-	6,875
Repairs & Maintenance	6,963	12,000	12,000	16,750
Printing/Binding	190	500	350	1,340
Advertising	-	-	1,312	750
Data Processing	60	100	100	-
Electricity	-	-	-	11,300
O&M UOSA Plant (moved from Water)	-	-	-	870,000
UOSA Res Maint (moved from Water)	-	-	-	220,000
Postage	200	250	284	5,500
Telecommunications	1,904	2,000	1,458	5,500
Travel/Education	-	600	350	3,000
Office Supplies	42	200	200	400
Repairs & Maintenance Supplies	830	5,000	4,500	9,125
Uniforms/Clothing	3,064	2,700	2,056	2,520
Capital Outlay	-	63,000	30,000	72,000
Capital Outlay Vehicle	-	33,000	35,955	30,000
Management Reserve	-	8,033	-	30,350
Total Sewer	149,224	400,340	225,894	1,547,864
Capital Outlay				
Depreciation	336,541	-	-	-
Transfer to CPF	599,574	-	-	-
Water System Improvements Phase I	-	-	-	-
Water Tank Renovations	-	167,000	175,000	40,000
Water System Improvements Phase IV	-	246,835	246,835	500,000
New pressure valves	-	200,000	200,000	-
Well System Upgrade	-	75,000	75,000	75,000
Purchase of water capacity - 2004	-	1,000,000	1,000,000	1,000,000
Purchase of Water Capacity	-	225,000	225,000	400,000
Water System Improve. III - Hydrants	-	125,000	125,000	-
Sewer System Improve. - Phase I	-	200,000	-	-
Sewer Line Rehab	-	1,200,000	1,200,000	600,000
Birmingham Green	-	-	180,000	-
Water Flush Truck	-	-	-	-
SCADA	-	-	-	200,000
Comstock Cost Sharing Agreement	-	-	87,204	-
Capital Outlay Total	936,115	3,438,835	3,514,039	2,815,000
Total expenditures	4,647,013	7,938,544	7,874,099	7,510,500
Excess revenues over (under) exp	\$ 680,737	\$ 0	\$ (2,363,979)	\$ (0)

***PRTC Trust Fund
Budget***



***PRTC Trust Fund
Budget***

POTOMAC & RAPPAHANNOCK TRANSPORTATION COMMISSION (PRTC) TRUST FUND

The PRTC Trust Fund accounts for the City's Gas Tax revenues, which are administered by the Potomac & Rappahannock Transportation Commission.

BUDGET HIGHLIGHTS

Personnel :

- None.

City of Manassas Park
PRTC Trust Fund
FY 2007 Budget

	FY05 Actual	FY06 Adopted	2006 Estimated Actual	Budget Request FY 2007
Revenue				
PRTC Funds (Gas Tax Revenues)	\$ 264,956	\$ 411,000	\$ 411,000	\$ 736,309
Expenditures				
Westside Sidewalks (capital projects)	123,194	130,000	130,000	200,000
Street Improvements (capital projects)	-	151,000	151,000	200,000
PRTC Subsidies				
Administration				14,841
OmniLink				121,161
Marketing				5,001
Local capital match				11,620
VRE				183,686
Manassas Drive RR Crossing	58,167	130,000	130,000	-
Total PRTC Expenditures	\$ 181,361	\$ 411,000	\$ 411,000	\$ 736,309

Bull Run ASAP Budget



Bull Run ASAP Budget

BULL RUN – ALCOHOL SAFETY ACTION PROGRAM

The Bull Run Alcohol Safety Action Program (ASAP) offers probationary services to court-referred clients, generally for duration of 6 months to 3 years. Most clients are referred for DWI/DUI, Reckless Driving, and Misdemeanor Alcohol/ Drug offenses.

Court-referred clients needing substance abuse treatment are referred to licensed treatment providers. Bull Run ASAP also works within the community, and with other agencies, to help maintain a public information awareness regarding the problem of drunk driving, and other substance abuse problems.

BUDGET HIGHLIGHTS

Personnel :

- None. Bull Run ASAP personnel are not considered City of Manassas Park employees.

Operations :

- The FY 2007 budget reflects a \$120,000 increase over the FY 2006 budget, due in large part to salary and employee benefits increases and contracted services.

CITY OF MANASSAS PARK
Bull Run - Alcohol Safety Action Program
FY 2007 Budget

	FY 05 Actual	FY 06 Adopted	2006 Est Actual	Budget Request 2007
Bull Run ASAP - Salaries	\$ 426,800	\$ 450,623	\$ 450,623	\$ 468,648
ASAP Part-time Wages/Salaries	122,539	151,993	151,993	158,073
FICA	39,234	46,100	46,100	47,944
Retirement (VRS)	46,919	49,569	49,569	51,552
457 Match	1,560	1,950	1,950	2,028
Group Health	41,076	0	45,000	46,800
VRS Life Insurance	0	0	3,500	3,640
Workers Comp.	1,063	1,100	1,500	1,560
Temp. Personnel Services	0	0	0	0
Professional Services	4,623	0	7,500	7,725
Janitorial Services	9,620	13,000	13,000	13,390
Fiscal services	14,000	14,000	14,000	14,420
Contractual Services	19,832	1,000	20,000	20,600
Drug Testing	10,036	10,000	7,500	7,725
Repairs and Maintenance	5,093	1,000	2,500	2,575
Maintenance Service Contracts	2,186	2,000	2,300	2,369
Printing/Binding	871	1,000	1,500	1,545
Public Info. & Education	3,109	3,000	5,000	5,150
Advertising	0	100	100	103
Electric & Heating	9,527	7,500	7,500	7,725
Water & Sewer	1,450	2,000	2,000	2,060
Postage	6,169	8,000	8,000	8,240
Telecommunications	7,167	6,000	7,500	7,725
Professional Liability Insurance	1,809	1,300	1,300	1,339
Rentals & Leases	91,367	106,400	106,400	109,592
Travel & Mileage	947	1,000	1,700	1,751
Subsistence & Lodging	2,445	2,000	2,000	2,060
Convention & Education	488	600	800	824
Payment to VASAP	62,350	56,000	56,000	57,680
Memberships/Dues	955	1,000	1,000	1,030
Bank Charges	1,906	1,600	1,600	1,648
Office Supplies	10,614	11,000	11,000	11,330
Cleaning Supplies	1,109	600	600	618
Vehicle Fuel & Maintenance	4,825	3,500	3,500	3,605
Books/Subscriptions	236	300	1,500	1,545
Educational Supplies	3,130	2,000	2,000	2,060
Capital Outlay	98,823	4,000	4,000	4,120
Transfers & Refunds	12,700	8,000	8,000	8,240
Department Total	\$ 1,066,578	\$ 969,235	\$ 1,050,035	\$ 1,089,038

NOTE: FY 2007 Budget Request is preliminary. It assumes 4% Personnel-related expense over FY 2006 Estimated Actual. All other Operating expenses assume a 3% increase