



CITY OF MANASSAS PARK
Department of Public Works
331 Manassas Dr. Manassas Park, VA 20111
(703) 393-0881

January 20, 2012

To: All Solid Waste and/or Recycling Haulers:

Enclosed is a copy of the City of Manassas Park's **Annual Solid Waste and Recycling Tonnage Report** form for **Calendar Year 2011**.

For your convenience, an electronic copy of this Form in PDF format is also available on the City's web site at: <http://cityofmanassaspark.us>. Look for the "**Solid Waste Hauler Reporting Form**" at the bottom of the homepage under "**More City Information**".

The purpose of this annual report is to document the total tons of trash and recyclable material collected from properties located **within the City of Manassas Park** (*ZIP code list provided*), so that the City can calculate its annual recycling rate in accordance with Virginia DEQ requirements.

General Instructions

Due Date: **March 5, 2012**

Where to file:

By mail: City of Manassas Park – Dept. of Public Works
 Attn: Laura Coughanour
 Solid Waste/Recycling Collection Reports
 331 Manassas Dr.
 Manassas Park, VA 20111
By Fax: (703) 368-6038
By E-mail: l.coughanour@manassasparkva.gov

Notes:

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| <ol style="list-style-type: none">1. If you no longer collect solid waste or recyclable materials within the City of Manassas Park, please indicate this on your form and submit as instructed.2. If you report collections from routes that cross jurisdictional boundaries, please pro-rate your estimates, or use the conversion table in Attachment 1 to estimate Manassas Park tonnages. |
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Questions: If you have any questions or require assistance completing this form, please contact Laura Coughanour, Refuse & Recycling Administrator in the Dept. of Public Works at 703.393.0881

Thank you for helping the City of Manassas Park to achieve its recycling and waste reduction goals!

City of Manassas Park Zip Codes

The following table contains a list of ZIP codes for which trash and recycling data must be submitted.

<i>ZIP CODES ENTIRELY LOCATED IN CITY OF MANASSAS PARK</i>	<i>ZIP CODES LOCATED PARTIALLY IN CITY OF MANASSAS PARK</i>
20111	20111

List of Primary Materials Recovery Facilities (MRF's) for Northern Virginia
Please reference these facilities when completing the following sections.

COMMODITY	NAME	ADDRESS	CITY	PHONE
C&D	Hilltop C&D Landfill	7950 Telegraph Rd	Alexandria	703 971-1300
C&D	Potomac Landfill	3730 Greentree Ln	Dumfries	703 690-6040
C&D	Lorton CDD Landfill	1001 Furnace Rd	Lorton	703- 633-3006
C&D MRF	C&D Recovery	12301 Randolph Ridge Ln	Manassas	301- 428-0800
C&D MRF	Alexandria Waste Recovery Facility	625 Burnside Place	Alexandria	703- 823-5009
C&D MRF	Broad Run Recycling	9220 Developers Dr	Manassas	571- 292-5333
Commingled	Con-Serv Industries, Inc (CSI)	PO Box 650490	Sterling	703- 444-3181
Single Stream / Commingled	WM/RA Capitol MRF	6610 Electric Dr	Springfield	703- 658-0200
Single Stream / Commingled	WM Merrifield Transfer	2801 Dorr Ave	Fairfax	703- 207-9100
Single Stream / Commingled	WM/RA Manassas MRF	7911 Notes Dr	Manassas	703- 369-4575
Paper/Commingled	World Recycling Co	5600 Columbia Park Rd	Cheverly	301- 386-3010
Paper/Commingled	SP Recycling	14811 Dumfries Road	Manassas	703- 794-9198
Fiber	Gordon Recycling	5902 Farrington Ave	Alexandria	703- 370-8884
Rest Grease & Oil	Valley Proteins	PO Box 3588	Winchester	540- 877-2590
Metal	Davis Industries	9520 Richmond Hwy	Lorton	703- 550-7402
Metal	Joseph Smith	2001 Kenilworth Ave	Capital Heights	301- 341-1249
MSW	Fairfax County I-66 Transfer Station	4618 West Ox Rd	Fairfax	703- 631-1179
MSW Transfer	WM Manassas Liberia	8305 Quarry Rd	Manassas	703- 779-2300
MSW	Fairfax County I-95 WTE	9850 Furnace Rd	Lorton	703- 690-1703
Used Oil	FCC Environmental	Farrington Ave	Alexandria	703- 461-2661



City of Manassas Park Annual Recycling & Refuse Report Calendar Year 2011



SECTION A – CONTACT INFORMATION

1. Company: _____
2. Contact Person: _____ Title: _____
3. Address: _____

<i>Street/PO Box</i>	<i>City</i>	<i>State</i>	<i>Zip</i>
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4. Phone: (____) _____ Fax: (____) _____
5. Email: _____
6. Nature of Business:

<input type="checkbox"/> Paper Collector <input type="checkbox"/> Electronics Recycling Company <input type="checkbox"/> Secure Document Destruction <input type="checkbox"/> Tire Recycling Company <input type="checkbox"/> Used Oil / Antifreeze / Solvents - Collector <input type="checkbox"/> Metals Recycler (Ferrous & Non-Ferrous) <input type="checkbox"/> Battery Recycler <input type="checkbox"/> Yard Maintenance/Landscaping Company	<input type="checkbox"/> Textile, Shoes, Clothing Recycling Company <input type="checkbox"/> Commercial / Retail Back-hauler of Cardboard & Other Recyclable Materials <input type="checkbox"/> Solid Waste – Trash / Recycling Collector <input type="checkbox"/> Construction and Demolition Collector <input type="checkbox"/> Bulk Waste & Junk Collector <input type="checkbox"/> Material Recovery Facility (MRF) <input type="checkbox"/> Other: _____
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CERTIFICATION:

I certify that to the best of my knowledge the information being submitted on this form is true, accurate, and complete. I understand that these records shall be made available for auditing purposes and that there may be penalties for intentionally submitting false information.

Signature: _____ Date: _____

Printed Name: _____ Title: _____

Note: Please complete sections B through E on the following pages.

SECTION B - Report Tons of Principle Recyclable Materials Collected in 2011				
MATERIALS COLLECTED FOR RECYCLING <i>Report only tonnages collected from City of Manassas Park</i>	Tons Recycled	Source**	Estimate (Y/N) *	Name of Recycling Processor †
MIXED / SINGLE STREAM RECYCLING				
Single Stream / All in One Recycling				
Bottles & Cans Only (no paper items)				
PAPER				
Mixed Paper				
Cardboard				
Newspapers				
Shredded Paper				
METAL				
Appliances				
Inoperative Motor Vehicles				
Aluminum Cans				
Other Scrap Metal				
PLASTIC				
Plastic Film (shrink wrap, plastic bags, etc.)				
Other Plastics				
GLASS				
Glass (collected source separated)				
ORGANICS				
Yard Waste (grass & leaves)				
Brush				
Tree Stumps				
Scrap Wood (pallets, reels, crates, sawdust, lumber)				
Organic Waste (cooking oil, bone, etc)				
Food Waste				
ELECTRONICS / BATTERIES				
Electronics (computers, TVs, etc.)				
Batteries (non automotive)				
OTHER PRINCIPAL RECYCLED MATERIALS				
Motor Oil				
Anti-Freeze				
Truck Batteries (60 lbs/each)				
Auto/Light Truck Tires (20 lbs/each)				
Truck Tires (105 lbs/each)				
Oil Filters/Uncrushed (see Attachment 1)				
Oil Filters/Crushed (see Attachment 1)				
TOTAL TONS COLLECTED				

** Source Codes: R = Residential C = Commercial I = Institutional

* If estimating, please include notes and refer to Attachment 1.

† Refer to Attached page for list of primary local facility names

SECTION C - Report tons of other materials not listed in Section B				
	Tons Recycled	Source**	✓ here if Estimate*	Name of Recycling Processor †
OTHER MATERIALS				
Paint				
Textiles (clothing, shoes, leather, etc.)				
Furniture				
Books				
Fluorescent Bulbs				
TOTAL TONS				

SECTION D - Report tonnage of all CDD Materials collected in jurisdiction for 2011			
	Tons Disposed	✓ here if Based on Estimate*	Name of Disposal Facility †
CONSTRUCTION & DEMOLITION DEBRIS			
TOTAL TONS			

SECTION E - Report total tonnage of all Solid Waste Collected in jurisdiction for 2011			
	Tons Disposed	✓ here if Based on Estimate*	Name of Disposal Facility †
SOLID WASTE COLLECTED			
Residential			
Commercial- includes apartments			
Industrial			
TOTAL TONS			

**** Source Codes: R = Residential C = Commercial I = Institutional**

*** If estimating, please include notes and refer to Attachment 1.**

† Refer to Attached page for list of local facility names

ADDITIONAL COMMENTS, CLARIFICATIONS

Attachment 1

Volume to Weight Conversion Table (for estimates only)

Material	Volume	Weight in Pounds
Metal		
Aluminum Cans, Whole	One cubic yard	50-74
Aluminum Cans, Flattened	One cubic yard	250
Aluminum Cans	One full grocery bag	1.5
Ferrous Cans, Whole	One cubic yard	150
Ferrous Cans, Flattened	One cubic yard	850
Automobile Bodies	One vehicle	2,000
Paper		
Newsprint, Loose	One cubic yard	360-800
Newsprint, Compacted	One cubic yard	720-1,000
Newsprint	12" stack	35
Corrugated Cardboard, Loose	One cubic yard	75-100
Corrugated Cardboard, Baled	One cubic yard	1,000-2,000
Plastic		
PETE, Whole, Loose	One cubic yard	30-40
PETE, Whole, Loose	Gaylord	40-53
PETE, Whole, Baled	30" x 62"	500
Film, Baled	30" x 42" x 48"	1,100
Film, Baled	Semi-Load	44,000
Film, Loose	Standard grocery bag	15
HDPE (Dairy Only), Whole, Loose	One cubic yard	24
HDPE (Dairy Only), Baled	32" x 60"	400-500
HDPE (Mixed), Baled	32" x 60"	900
Mixed PET & Dairy, Whole, Loose	One cubic yard	32
Mixed PET, Dairy & Other Rigid (Whole, Loose)	One cubic yard	38
Mixed Rigid, No Film	One cubic yard	49
Glass		
Glass, Whole Bottles	One cubic yard	600-1,000
Glass, Semi-Crushed	One cubic yard	1,000-1,800
Glass, Crushed (Mechanically)	One cubic yard	800-2,700
Glass, Whole Bottles	One full grocery bag	16
Glass, Uncrushed to Manually Broken	55 gallon drum	125-500
Arboreal		
Leaves, Uncompacted	One cubic yard	200-250
Leaves, Compacted	One cubic yard	300-450
Leaves, Vacuumed	One cubic yard	350
Wood Chips	One cubic yard	500
Grass Clippings	One cubic yard	400-1,500
Other		
Battery (Heavy Equipment)	One	60
Battery (Auto)	One	35.9
Used Motor Oil	One gallon	7.4
Used Oil Filters (Uncrushed)	55 gallon drum	66 Lbs./ Used Oil + 110 Lbs./Ferrous Metal
Used Oil Filters (Crushed)	55 gallon drum	16.5 Lbs./ Used Oil + 368 Lbs./Ferrous Metal
Tire - Passenger Car	One	20
Tire - Truck, Light	One	35
Tire - Semi	One	105
Antifreeze	One gallon	8.42
Food Waste, Solid & Liquid Fats	55 gallon drum	412
Electronics: CRT/CPU/LapTop/TV	Each (avg wt from NCER)	38/26/8/49 respectively